

ANNUAL REPORT



**TOWN MANAGER'S
VOLUNTEER OF THE YEAR AWARD**

PRESENTED TO

ROGER GINGUE

**FOR UNSELFISH DEVOTION
AND DISTINGUISHED SERVICE
TO THE
TOWN OF LANCASTER**

2002

**VOLUNTEER
APPRECIATION
DINNER**
November 13, 2002

Photo: Roger Gingue
Joyce McGee



44
LR
2002



25 Main Street

Lancaster, NH 03584

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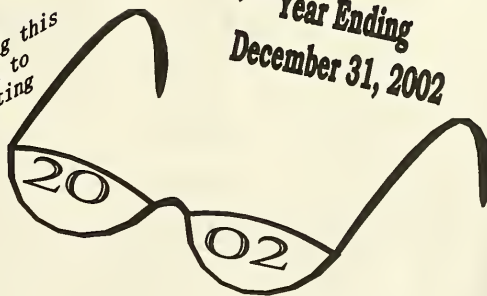
Email-lancastr@together.net

Website -www.town.lancaster.nh.us

Annual Report

**Year Ending
December 31, 2002**

**Please bring this
with you to
Town Meeting**



TOWN OF LANCASTER

2003 DATES TO REMEMBER

JANUARY 1	Fiscal Year Begins
JANUARY 13	Public Budget Hearing for School District
JANUARY 22	First day for Candidates to declare for Town & School District Election
JANUARY 31	Last day for Candidates to declare for Town & School District Election
FEBRUARY 7	Annual School Meeting (Deliberative session S/B 2)
MARCH 1	Deadline to file for an exemption or abatement from your property taxes following the date of notice of tax
MARCH 11	Annual Town Meeting & Vote on School Warrant (per Senate Bill 2)
APRIL 1	All property both real and personal, assessed to owner this date
APRIL 15	Last day to file Property Tax Inventories
APRIL 30	Dog Owners should license their dogs by this date
MAY 31	After this date, a \$25 forfeiture charge may be imposed for any unlicensed dogs
JULY 1	First issue of the semi-annual tax billing due - commences to draw interest at 12 percent after this date
DECEMBER 1	Second issue of the property tax due - unpaid real estate and personal taxes commence to draw interest at 12 percent



For Your Years of Dedication



We Thank You!!!!!!
LAWRENCE "GOMER" POWELL

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WARRANTS AND BUDGET INFORMATION

Town Warrants	Insert
Budget Report	Insert
Revenues Report	Insert

2002 Town Officers

Elected Officials

BOARD OF SELECTMEN

Expires 2003

Expires 2004

Expires 2005

Bruce Hutchings

Linda E. Hutchins

Christopher S. Parker

TREASURER

Expires 2005

Ann M. Huddleston

TOWN CLERK

Expires 2005

Jean Oleson

MODERATOR

Expires 2003

Paul D. Desjardins

TRUSTEES OF TRUST FUNDS

Expires 2003

Expires 2004

Expires 2005

James H. Whithed

Carol H. Stiles

Donald L. Crane

SUPERVISORS OF THE CHECKLIST

Expires 2004

Expires 2006

Expires 2008

Sandra E. Doolan

Maryrose Corrigan

Patrick Payer

BUDGET COMMITTEE

Expires 2003

Expires 2003

Expires 2003

Expires 2004

Expires 2004

Expires 2004

Expires 2005

Expires 2005

Expires 2005

Expires 2003 (Selectboard Representative)

Richard Belmore

Roger Gingue

Ronald E. Wert

Aurore M. Hood

Allvin Leonard

Dennis Merrow

Richard Bernier

Donald L. Crane

Thomas Foss

Bruce Hutchings

LIBRARY TRUSTEES

Expires 2003

Expires 2004

Expires 2002

Jon Dugan-Henriksen

Michael W. Nadeau

Diantha "Pidy" Rochefort

CEMETERY TRUSTEES

Expires 2003

Expires 2004

Expires 2005

Ronald N. Bailey

Joyce C. White

Michael W. Nadeau

EMMONS SMITH FUND COMMITTEE

Expires 2003

Expires 2004

Expires 2005

Jean Foss

John E. Brooks

Patrick Payer

2002 Town Officers

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COL. TOWN SPENDING COMMITTEE

Expires	2003	Sharon Atkinson
Expires	2003	Heidi Barker
Expires	2003	Trisha Rivard
Expires	2004	Andrew Cliche
Expires	2004	Richard McGinnis
Expires	2004	Jay Riff
Expires	2005	Donna Bouthillier
Expires	2005	Patrick Payer
Expires	2005	Patricia Snowman

COL. TOWN INVESTMENT COMMITTEE

Donald L. Crane	Dennis Merrow
Roger Gingue	Douglas Shearer
Hal Goolman	James Whithed
David Hill	

Appointed Positions

Town Manager/Overseer of Welfare/Tax Collector	Joyce McGee
Public Works Director	Dennis Patnoe
Finance Director	Michael W. Nadeau
Deputy Tax Collector	Lisa Wade
Deputy Town Clerk/Tax Collector/Office Assistant	Charity M. Blanchette
Town Counsel	Paul Desjardins, Attorney
Health Officer	Thomas Blanchette
Public Health Nurse	Weeks Health Services
Librarians	Barbara Robarts/Lisa Brown
Superintendent of Recreation	Ed Wood
Fire Chief	Randy Flynn
Ambulance Director	Thomas Blanchette
Highway Foreman	James Savage
Water & Wastewater Distribution Supervisor	Michael Huntington
Water & Wastewater Treatment Supervisor	Tim Bilodeau
Transfer Station Foreman	William Brown

Appointed Boards/Committees

ZONING BOARD OF ADJUSTMENT

Expires	2003	Dennis Merrow
Expires	2003	Colin Sutherland, Chairman
Expires	2004	James Hammond
Expires	2004	Jean Tenney
Expires	2004 (Alternate)	Evalyn Merrick (resigned)
Expires	2004 (Alternate)	Allen Bouthillier
Expires	2005	Alan Savage
Expires	2005 (Alternate)	Rebecca Oleson
	(Clerk)	Jean Oleson

2002 Town Officers

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PLANNING BOARD

Expires	2003	David Rexford
Expires	2003 (Alternate)	Amy Fogg
Expires	2004	Allan Carr
Expires	2004	Royce Hutchinson
Expires	2004	Rebecca Oleson
Expires	2004 (Alternate)	Allan Ryder
Expires	2005	Donald Doolan, Chairman
Expires	2005 (Lancaster Renaissance Rep.)	Fred Emerson
Expires	2005 (Alternate)	John Brooks
	(Advisor)	Dorothy Weinstein
	(Selectman)	Bruce Hutchings
	(Clerk)	Sally Pratt

CONSERVATION COMMISSION

Expires	2003	Paul Crane
Expires	2003	Allan Carr
Expires	2004	Robert Christie
Expires	2004	Annetta McGinnis, Secretary (resigned)
Expires	2004	Nancy Southworth, Secretary
Expires	2005	David Rexford
Expires	2005	Ron Wert, Chairman

COÖS ECONOMIC DEVELOPMENT CORP. REPRESENTATIVE

Expires	2003	Allvin Leonard
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NORTH COUNTRY COUNCIL REPRESENTATIVE

William Remick

HOUSING AUTHORITY

Kevin Kopp
Millard Martin, Jr.
Dennis Merrow
James Seppala

SAFETY COMMITTEE

Chris St.Cyr, Chairman	Blake Janney
Jason Desrochers, Vice Chairman	Jean Oleson
Dennis Donnelly	Dennis Patnoe
Randy Flynn	Steve Robbins

ANNUAL TOWN MEETING

March 12, 2002

At 8:00 A.M. Moderator Paul D. Desjardins declared the polls open for voting on Article 1, the election of municipal officers, the school warrant, school district moderator and school board members. The polls closed for this purpose at 7:00 P.M.

At 7:35 P.M. moderator Desjardins opened the business session of the Annual Town Meeting and welcomed all. Prior to opening the polls the ballot clerks were sworn in and the ballot boxes were inspected and locked.

Moderator Desjardins introduced himself as well as Town Clerk, Jean Oleson, Selectboard Linda Hutchins, Christopher Parker, and Bruce Hutchings. Moderator Desjardins also thanked the assistant moderators and the election volunteers who worked at the polls today.

Lancaster Girl Scout Troop #117 brought forth the colors and Allvin Leonard led all in the pledge of allegiance. The Lancaster 3rd graders (teachers Mrs. Hennessey, Mrs. Carloni and Mr. Hunt) led by Brenda Bray performed a musical presentation for all in attendance.

Select board Chairman Christopher Parker thanked the following people for their service to the Town: former Town Manager Patrick Kelly, former Recreation Directors Michael and Andrea Curtis and former Fire Chief Mike Currier. He also thanked Jim Seppala for his years of volunteer service as a Supervisor of the Checklist and Budget Committee member. Mr. Parker welcomed new Town Manager Joyce McGee, Recreation Directors Ed and Denise Wood, Fire Chief Randy Flynn and Deputy Town Clerk/Tax Collector/Office Assistant Charity Blanchette.

Selectman Parker briefly spoke about the budget process and this year's proposed budget. He introduced Chairman of the Budget Committee Dennis Merrow who spoke in behalf of the Budget Committee. Mr. Merrow explained the difficult task the Budget Committee had in preparing the budget for the voters.

Article 1 Election of officers.

Selectman, Christopher Parker	3 year term
Town Clerk, Jean Oleson	3 year term
Treasurer, Ann M. Huddleston	3 year term
Supervisor of the Checklist, Patrick Payer	6 year term
Trustee of Trust Funds, John Holmes	3 year term
Library Trustee, Diantha "Pidy" Rochefort	3 year term
Cemetery Trustee, Michael Nadeau	3 year term
Emmons Smith Fund, Patrick Payer	3 year term
Budget Committee (3)	
Richard J. Bernier	3 year term
Donald L. Crane	3 year term
Thomas Foss	3 year term
Col. Town Spending Committee	
Donna Bouthillier	3 year term
Patrick Payer	3 year term
Patricia Rexford	3 year term
Col. Town Investment Committee	
Douglas Shearer	

Article 2

To see if the Town will vote to authorize the Selectmen to purchase property of Murray and Rona Glines (Tax Map P7, Lots 7 & 8) for the creation of "open space" pursuant to and in accordance with the terms and conditions of Project Impact Grant and to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) for this purpose. Eleven Thousand Two Hundred Fifty Dollars (\$11,250.00) shall come from FEMA's share of the project funds. (Recommended by the Board of Selectmen and the Budget Committee).

Article 2 was moved and seconded. Motion was made and seconded to postpone Article 2 indefinitely.

Selectman Hutchins explained that the property in question is on the Project Impact hazardous mitigation list because of flooding and also is to be used as a parking lot for the Phoenix Project. She said because the Phoenix Project funding is not completely in place the town is not ready to move on the land purchase at this time. Mrs. Hutchins advised that funds for this article are in the budget under Project Impact and she asked that the voters leave the funding in place for another hazardous mitigation project. Possible projects include generators for the town hall, police department and fire department, which are emergency shelters and part of emergency services. Also the fire alarm system needs to be replaced and updated and/or to flood proof the sewer pumping station.

Motion to postpone Article 2 carried.

Article 3

To see if the Town will vote to raise and appropriate the sum of Three Thousand Two Hundred Dollars (\$3,200.00) for the support of the Caleb Group (enhancing independent living). (Recommended by the Board of Selectmen and the Budget Committee)

Article 3 was moved and seconded. Discussion followed.

The vote on Article 3 was in the affirmative.

Article 4

To see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1,500.00) for the support of the Lancaster Humane Society. (Recommended by the Board of Selectmen and the Budget Committee)

Article 4 was moved and seconded. Discussion followed.

The vote on Article 4 was in the affirmative.

Article 5

To see if the Town will vote to raise and appropriate the sum of Three Thousand Nine Hundred Dollars (\$3,900.00) for the support of the North Country Senior Meals and Transportation Program. (Recommended by the Board of Selectmen and the Budget Committee)

Article 5 was moved and seconded. Discussion followed.

The vote on Article 5 was in the affirmative.

Article 6

To see if the Town will vote to appropriate the sum of \$.75 per capita (Two Thousand Four Hundred Thirty Sixty Dollars - \$2,460.00) for the Town's share of the operating budget for the Mt. Washington Regional Airport Authority for the current fiscal year. (Recommended by the Board of Selectmen and not recommended by the Budget Committee)

Article 6 was moved and seconded. Discussion followed.

The vote on Article 6 was in the affirmative.

Article 7

To see if the Town will vote to raise and appropriate the sum of Five Thousand Eight Hundred Five Dollars (\$5,805.00) for the support of White Mountain Mental Health and Development Services. (Recommended by the Board of Selectmen and the Budget Committee)

Article 7 was moved and seconded. Discussion followed.

The vote on Article 7 was in the affirmative.

Article 8

To see if the Town will vote to raise and appropriate the sum of \$.40 per capita (One Thousand Three Hundred Twelve Dollars - \$1,312.00) for the support of the American Red Cross - Greater White Mountain Chapter. (Recommended by the Board of Selectmen and not recommended by the Budget Committee)

Article 8 was moved and seconded. Discussion followed.

Article 8 failed.

Article 9

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars (\$4,000.00) for the support of the Tri-County Community Action Program. (Recommended by the Board of Selectmen and the Budget Committee)

Article 9 was moved and seconded. Discussion followed.

The vote on Article 9 was in the affirmative.

Article 10

To see if the Town will vote to appropriate the sum of \$.50 per capita (One Thousand Six Hundred Forty Dollars - \$1,640.00) for the Town's share of the operating budget for the Northern Gateway Regional Chamber of Commerce for the current fiscal year. (Recommended by the Board of Selectmen and the Budget Committee)

Article 10 was moved and seconded. Discussion followed.

The vote on Article 10 was in the affirmative.

Article 11

To see if the Town will vote to raise and appropriate the sum of Two Hundred Thirty Dollars (\$230.00) for the support of the North Country Home Health Program. (Not recommended by the Board of Selectmen and the Budget Committee)

Article 11 was moved and seconded. Discussion followed.

Article 11 failed.

Article 12

To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) for the support of the Lancaster Main Street Program. (Recommended by the Board of Selectmen and the Budget Committee)

Article 12 was moved and seconded. Discussion followed.

Article 12 was voted in the affirmative.

Article 13

To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000.00) for the purpose of bridge replacement and to authorize the withdrawal and expenditure of said sum from the Bridge Replacement Capital Reserve Fund created for that purpose. (Recommended by the Board of Selectmen and the Budget Committee)

Article 13 was moved and seconded. The bridge replacement proposed is for Pleasant Valley Road at the Great Rock over Otter Brook. A lengthy discussion followed with several voters voicing their concerns. The cost in relation to the amount of traffic on that road was discussed. Alternatives were presented by individuals; a wooden structure. The bridge built on Martin Meadow Pond Road was also discussed. Several voters urged the select board to look into less expensive alternatives.

A show of voter cards was inclusive. A physical count was taken.

Article 13 failed – 73 yes, 115 no.

Article 14

To see if the Town will vote to authorize the Selectmen to acquire or sell land, buildings or both in accordance with the provisions of RSA 41:14-a. Once adopted this authorization shall remain in effect until rescinded by a vote of the municipality at a duly warned meeting. (Recommended by the Board of Selectmen and the Budget Committee)

Article 14 was moved and seconded.

Selectman Hutchins explained that RSA 41:14-a is a new RSA recently passed by the State. She explained the benefit to the town in ratifying this article as such; in cases that have to be moved on quickly it would not be necessary to petition for a special town meeting which is expensive, time consuming and could negate a sale that may be needed. She said there are checks and balances built into this RSA. Mrs. Hutchins said an example of the type of land acquisition that would apply is the property on Route 3 near the reservoir, owned by the State and desired by the Town and for the expansion of emergency services on Mechanic Street.

Discussion followed.

A show of voter cards was inclusive. A physical count was taken.

Article 14 failed – 87 yes, 92 no.

Article 15

To see if the Town will vote to authorize the establishment of a Capital Reserve Fund (pursuant to RSA Chapter 35:1) for the purpose of future acquisition of land, buildings or both, in accordance with RSA 41:14-a and to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) for this purpose, and to appoint the Selectmen as agents to expend from this fund. (Recommended by the Board of Selectmen and the Budget Committee)

Article 15 was moved and seconded. Moderator Desjardins explained that this is a companion article to

Article 14 creating a capital reserve fund as a funding source for any exercise of the purchase option under RSA 41-14-a.

Article 15 failed.

Article 16

To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Five Thousand Dollars (\$155,000.00) to be added to the following Capital Reserve Fund accounts previously established for the purpose and in the amounts indicated:

Town Revaluation	\$ 20,000.00
Highway	\$ 20,000.00
Fire Dept.	\$ 30,000.00
Landfill Closeout	\$ 50,000.00
Town Hall Improvements	\$ 10,000.00
Bridge Replacement	<u>\$ 25,000.00</u>
Total	\$155,000.00

(Recommended by the Board of Selectmen and the Budget Committee)

Article 16 was moved and seconded. Discussion followed.

Article 16 was voted in the affirmative.

Article 17

To see if the Town will vote to authorize the establishment of a Capital Reserve Fund (pursuant to RSA Chapter 35:1) for future costs related to Municipal Employee Benefits and to raise and appropriate the sum Five Thousand Dollars (\$5,000.00) for this purpose, and to appoint the Selectmen as agents to expend from this fund. This appropriation will be placed in the Capital Reserve Fund for Municipal Employee Benefits to defray future costs. (Recommended by the Board of Selectmen and the Budget Committee)

Article 17 was moved and seconded. Discussion followed.

Article 17 was voted in the affirmative.

Article 18

To see if the Town will vote to authorize the establishment of a Capital Reserve Fund (pursuant to RSA Chapter 35:1) for the future costs of equipment and building improvements related to the Lancaster Police Department and to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) for this purpose, and to appoint the Selectmen as agents to expend from this fund. The appropriation will be placed in the Capital Reserve Fund for the Lancaster Police Department to defray future costs. (Recommended by the Board of Selectmen and the Budget Committee)

Article 18 was moved and seconded. Discussion followed.

Article 18 was voted in the affirmative.

Article 19

To see if the Town will vote to discontinue the Sewer and Pollution Abatement Project Capital Reserve Fund created in 1995. The reason for the proposed discontinuance being that the funds are no longer needed for that project. Said funds with accumulated interest to date of withdrawal, are to be transferred to the Town's General Fund. (Recommended by the Board of Selectmen and the Budget Committee)

Article 19 was moved and seconded. Discussion followed.

Article 19 was voted in the affirmative.

Article 20

To see if the Town will vote to raise and appropriate the sum of Forty Seven Thousand Six Hundred Dollars (\$47,600.00) to be added to the Sanitation Capital Reserve Fund. (Recommended by the Board of Selectmen and the Budget Committee)

Article 20 was moved and seconded. Discussion followed.

Article 20 was voted in the affirmative.

Article 21

To see if the Town will vote to raise and appropriate the sum of Three Million Six Hundred Ninety Three Thousand Two Hundred Twenty Eight Dollars (\$3,693,228.00) which represents the operating budget. Said sum includes Articles 2 and 16 but does not include any other Warrant Articles. (Recommended by the Board of Selectmen and the Budget Committee)

Article 21 was moved and seconded.

Motion was made and seconded to amend Article 21 by removing any reference to Article 2.

Motion to amend Article 21 carried.

Article 21 as amended was voted in the affirmative.

Article 22

To see if the Town will adopt an ordinance to prohibit smoking in restaurants and similar public places. (By Petition) (Not recommended by the Board of Selectmen or the Budget Committee)

Article 22 was moved and seconded.

Moderator Desjardins informed the voters that there was a request, signed by 5 registered voters, to vote on Article 22 by secret ballot.

Discussion followed.

Results of secret ballot – 89 yes, 93 no.

Article 22 failed.

Article 23

To transact other business that may legally come before this meeting.

Motion was made, seconded and carried to adjourn the meeting at 10:15 P.M.

Moderator Desjardins declared the meeting adjourned at 10:15 P.M.

SELECTMEN'S REPORT

It is often said that the more things change, the more they stay the same. This seems to be the case in Lancaster this past year.

Your Selectboard has had a pretty quiet year with no major problems or unusual issues that needed to be addressed. We continued to support the Planning and Zoning Boards as they go through changes in Site Plan Regulations and Zoning Laws. I would also like to thank all the Department Heads for the expert jobs they do.

I feel much of the credit for a smooth running Town has to go to our Town Employees, those folks who work so hard to keep everything in town working so well. And speaking of our employees, we bid farewell and best wishes to one of our true stalwarts. Lawrence "Gomer" Powell retired this past year after over 30 years of service to our Town.

On behalf of Linda, Chris, and myself, I would like to thank you all for the continued support and trust that has been extended toward the Lancaster Selectboard.

Sincerely,

Bruce Hutchings, Chairman



Photo by: Jill Brooks



SUPERVISORS of the CHECKLIST



This year for the Supervisors of the Checklist wasn't quite as hectic as last year, but we did have a very productive year.

We had sessions at various times during the year to upgrade and register new voters. We actually sat at 6 different times this past year to register voters for the School District, Town Meeting, Primary Election and the State General Election. You may also register with the Town Clerk if you do not make it to one of the sessions that we have posted and now you are also able to register the same day as voting, which has become a great help.

This year at Town Meeting we said, "Good-Bye" to our long time companion Jim Seppala and welcomed on board Pat Payer. We had a great time with Jim and will miss his jokes and card games (that we never did quite understand); but he has promised to drop in on us on voting days.

Voter registration has improved greatly this past year and we are very pleased. In the year 2002 we have registered 150 new voters, on the down side of that is that we have lost 94 voters. This is due to deaths or those who have moved away. Also, in October of this past year we lost a long time friend, our local Representative Lynn Horton passed away. Lynn was always the first one to come in and vote and he would drop in and out on voting days to see how the turn out was.

Voter turnout has also been on the upswing, in September we have 1758 registered voters but only 614 voted, but at the State General Election in November 1776 registered voters and 1155 people voted (this included 73 absentee votes). We were very please with this, it was also a very important election and it was nice to see that you, the people care. Same day registration is also a great help with this. We also credit some of the turn out to the Lancaster Elementary School's "Kids Voting" booths that they set up. The children want to vote and therefore they bring their parents along and make sure that they do too.

We do suggest to new voters that you bring some form of identification along with you when you come to register, such as a driver's license, birth certificate, proof that you live in town such as a light or telephone bill.

If you as a new, or old voter, have any questions for us, please feel free to ask, if we do not have the answer right then we will do our best to get it for you; we are hear to serve you.

You are always welcome, and remember – **YOUR VOTE DOES COUNT!!**

Supervisors of the Checklist – Town of Lancaster

Sandra E. Doolan
Maryrose Corrigan
Patrick M. Payer



**Jim passes the Torch to Pat.
We'll miss you Jim. Congrats Pat.**

TOWN CLERK'S REPORT

Registration of Motor Vehicles	2000	2001	2002
Motor Vehicle Permit Fees Collected	\$470,346.00	\$493,921.00	\$497,597.00
Municipal Agent Fees Collected	7,776.00	8,010.00	9,716.50
Motor Vehicle Waste Fees	<u>10,577.00</u>	<u>11,024.00</u>	<u>11,318.00</u>
Total Collected	<u>\$488,699.00</u>	<u>\$512,955.00</u>	<u>\$518,631.50</u>
 Dog Licenses	 <u>\$4,432.00</u>	 <u>\$4,333.50</u>	 <u>\$4,397.50</u>
 Town Record Fees			
Automobile Title Applications	1,588.00	1,714.00	1,816.00
Recreation Vehicle Registrations	-0-	-0-	402.00
Municipal Agent Fees Collected	-0-	-0-	16.00
Boat Registrations	-0-	-0-	83.36
Municipal Agent Fees Collected	-0-	-0-	12.00
Certified Copies of Vital Records	10,108.00	10,084.00	12,576.00
Filing, Terminating, & Searching UCC'S	4,314.50	3,043.25	3,830.75
Marriage Intentions	1,620.00	1,755.00	945.00
Recording Fees and Tax Liens	99.00	65.00	80.00
Licenses and Fees	<u>1,172.96</u>	<u>737.64</u>	<u>1,135.34</u>
Total Collected	<u>\$18,902.46</u>	<u>\$17,398.89</u>	<u>\$20,896.45</u>
 Total Remitted to Treasurer	 <u>\$512,033.46</u>	 <u>\$534,687.39</u>	 <u>\$543,925.45</u>
 Number of motor vehicle permits issued	 4,167	 4,236	 4,342

Respectfully submitted,

Jean E. Oleson, Town Clerk

What was new in 2002? The Town Clerk's office now registers 4-wheelers, snowmobiles and boats. The Town of Lancaster receives \$2.00 in revenue for every recreational vehicle registered at the Town Clerk's office and \$1.50 for boat registrations.

Seven digit vanity plates became available as of 06/03/02. This is passenger plates only.

The Title Bureau will now title antique vehicles upon request. The following documentation is required:

- a) A prior NH or out-of-state title, or
- b) If a title does not exist a prior NH or out-of-state **original** registration with a form TDMV19A, or
- c) A **copy** of a NH registration and the TDMV19A.
- d) If none of the above-required documents are available, a properly executed TDMV105 Affidavit of Ownership, and form TDMV19A.
- e) If the title or registration is not in the name of the buyer, a report of sale on form TDMV22A or similar form from the seller is required.

Vachon, Clukay & Co., PC

Certified Public Accountants

45 Market Street
Manchester, New Hampshire 03101
(603) 622-7070
FAX: 622-1452

INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen and Town Manager
Town of Lancaster, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Lancaster, New Hampshire, as of and for the year ended December 31, 2001, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Lancaster, New Hampshire's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to confirm with accounting principles generally accepted in the United States of America. The amount that should be recorded in the General Fixed Asset Account Group is not known.

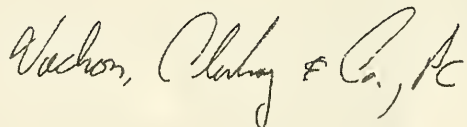
As described in Note 1, the Town has recognized tax revenues of \$302,476 General Fund which were not received in cash within sixty days of year end as required by accounting principles generally accepted in the United States of America (GASB Interpretation 3). Town officials believe, and we concur, that the application of this accounting principle, which would result in a decrease in the undesignated General Fund balance from \$580,486 to \$278,010, would give a misleading impression of the Town's ability to meet its current and future obligations.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the third paragraph, the general purpose financial statements referred to above present fairly in all material respects the financial position of the Town of Lancaster, New Hampshire as of December 31, 2001, and the results of its operations and cash flows of its non-expendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements of the Town of Lancaster, New Hampshire, taken as a whole. The schedules listed as in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Lancaster, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the general purpose financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued our report dated May 24, 2002, on our consideration of the Town of Lancaster, New Hampshire's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

May 24, 2002



**TAX COLLECTOR'S REPORT
SUMMARY OF TAX ACCOUNTS**

Fiscal Year Ended December 31, 2002

For the Municipality of Lancaster

DEBITS	Prior Levies		
	<u>Levy for 2002</u>	<u>2001</u>	<u>2000 & Prior</u>
<u>Uncollected taxes - beginning of year:</u>			
Property Taxes:	\$0.00	\$285,375.45	\$1,449.26
Land Use Change:	\$0.00	\$3,500.00	\$0.00
Yield Taxes:	\$0.00	\$0.00	\$166.36
<u>Taxes Committed:</u>			
Property Taxes:	\$4,428,359.14	\$0.00	\$0.00
Land Use Change:	\$14,200.00	\$0.00	\$0.00
Yield Taxes:	\$1,493.80	\$19,956.08	\$0.00
Gravel Taxes:	\$0.00	\$143.00	\$0.00
<u>Overpayment:</u>			
Property Taxes:	\$500.62	\$0.00	\$0.00
Refunds:	\$2,254.06	\$0.00	\$0.00
<u>Interest:</u>			
Interest - Late Tax:	\$4,081.63	\$19,277.35	\$198.92
TOTAL DEBITS	<u>\$4,450,889.25</u>	<u>\$328,251.88</u>	<u>\$1,814.54</u>

(Report continued on next page)

**TAX COLLECTOR'S REPORT
SUMMARY OF TAX ACCOUNTS**

Fiscal Year Ended December 31, 2002

For the Municipality of Lancaster

CREDITS	Levy for 2002	Prior Levies	
		2001	2000 & Prior
<u>Remitted to Treasurer:</u>			
Property Taxes:	\$4,091,821.07	\$283,273.75	\$927.99
Land Use Change:	\$11,700.00	\$3,500.00	\$0.00
Yield Taxes:	\$1,178.40	\$19,956.08	\$166.36
Gravel Tax:	\$0.00	\$143.00	\$0.00
Interest:	\$4,011.89	\$19,277.35	\$198.92
Prepaid Taxes:	\$0.00	\$0.00	\$0.00
<u>Abatements Made:</u>			
Property Taxes:	\$4,141.37	\$327.27	\$0.00
Land Use Change:	\$0.00	\$0.00	\$0.00
Yield Taxes:	\$0.00	\$0.00	\$0.00
<u>Uncollected Taxes -</u>			
<u>End of Year:</u>			
Property Taxes:	\$335,151.38	\$1,774.43	\$521.27
Interest:	\$69.74	\$0.00	\$0.00
Land Use Change:	\$2,500.00	\$0.00	\$0.00
Yield Taxes:	\$315.40	\$0.00	\$0.00
TOTAL CREDITS	\$4,450,889.25	\$328,251.88	\$1,814.54

Respectfully submitted by: Lisa Wade-Deputy Tax Collector
Joyce McGee - Town Manager/Tax Collector

TAX COLLECTOR'S REPORT

Fiscal Year Ended December 31, 2002

For the Municipality of Lancaster

UTILITY ASSESSED VALUE - SUMMARY

Public Service of NH	\$5,233,000.00
Portland Pipeline Corp.	<u>\$4,280,000.00</u>
Total Utilities	\$9,513,000.00

PROPERTY TAX EXEMPTIONS GRANTED

Elderly Exemptions -2002	Actual Exemption Amt.
15 at maximum \$10,000	\$140,000.00
13 at maximum \$15,000	\$195,000.00
15 at maximum \$20,000	<u>\$297,850.00</u>
Total Elderly Exemptions	\$632,850.00

Veteran's Exemptions -2002	
4 at \$1,400	\$5,600.00
221 at \$100	<u>\$22,100.00</u>
Total Veteran's Exemptions	\$27,700.00

CURRENT USE REPORT

Total # Acres Receiving Current Use

Assessment:

Farmland	4156.32
Forest Land	11548.03
Forest Land with Documented Stewardship	7784.71
Unproductive	230.89
Wet Land	389.51
TOTAL ACRES	24,109.46

TOTAL # OF PARCELS IN CURRENT USE	770
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This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

Respectfully submitted by the Board of Selectmen:

Bruce Hutchings
Linda E. Hutchins
Christopher S. Parker

TAX COLLECTOR'S REPORT
SUMMARY OF TAX LIEN ACCOUNTS
Fiscal Year Ended December 31, 2002
For the Municipality of Lancaster

DEBITS	<u>Last Year's Levy</u>	<u>Prior Levies</u>	
	<u>2001</u>	<u>2000</u>	<u>1999 & Prior</u>
Unredeemed Liens			
Balance at Beg. of Fiscal Year:	\$0.00	\$79,198.17	\$106,432.10
Liens Executed During Fiscal Year:	\$121,040.99	\$0.00	\$0.00
Interest:	\$2,878.65	\$8,001.08	\$23,813.41
Penalties:	\$1,087.16	\$0.00	\$435.00
TOTAL DEBITS	\$125,006.80	\$87,199.25	\$130,680.51

CREDITS	<u>Last Year's Levy</u>	<u>Prior Levies</u>	
<u>Remitted to Treasurer</u>	<u>2001</u>	<u>2000</u>	<u>1999 & Prior</u>
Redemptions:	\$55,283.16	\$40,346.73	\$56,748.77
Interest & Penalties:	\$3,286.84	\$7,962.79	\$23,121.77
Abatements:	\$37.00	\$364.59	\$0.00
Liens Deeded to Municipality:	\$0.00	\$0.00	\$0.00
Unredeemed Liens Balance End of Yr.:	\$65,720.83	\$38,486.85	\$49,512.33
Unpaid Interest:	\$0.00	\$38.29	\$908.64
Unpaid Penalties:	\$678.97	\$0.00	\$389.00
TOTAL CREDITS	\$125,006.80	\$87,199.25	\$130,680.51

Submitted by: Lisa Wade-Deputy Tax Collector
Joyce McGee-Town Manager/Tax Collector

TAX COLLECTOR'S REPORT
SUMMARY OF WATER & SEWER ACCOUNTS

Fiscal Year Ended December 31, 2002

For the Municipality of Lancaster

DEBITS	<u>WATER</u>	<u>SEWER</u>
Uncollected as of 12/31/01	\$29,901.28	\$28,059.10
Jobs	\$263.60	
1st Half Commitment	\$117,967.90	\$99,128.61
Supplemental	\$72.50	\$195.15
2nd Half Commitment	\$136,683.05	\$99,093.87
Added Names	\$0.00	\$0.00
Refund	\$885.76	\$274.20
Jobs	\$3,021.68	\$8,624.00
Interest Collected	\$2,869.73	\$2,698.22
TOTAL DEBITS	\$291,665.50	\$238,073.15

CREDITS

Remittance to Treasurer	\$254,225.43	\$200,957.92
Jobs	\$3,180.28	\$8,624.00
Adjustments	\$0.19	\$0.00
Interest Collected	\$2,789.25	\$2,698.22
Abatements	\$801.25	\$811.45
Jobs	\$0.00	
Uncollected as of 12/31/00	\$30,483.62	\$24,981.56
Jobs	\$105.00	
Interest	\$80.48	
TOTAL CREDITS	\$291,665.50	\$238,073.15

Respectfully submitted by: Lisa Wade,
Deputy Tax Collector
Joyce A. McGee, Town Manager/Tax
Collector

DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Finance Bureau 2002 Tax Rate Calculation

TOWN/CITY: Lancaster

Gross Appropriations	3,783,333
Less: Revenues	2,514,959
Less: Shared Revenues	32,853
Add: Overlay	50,022
War Service Credits	27,700

Net Town Appropriation	1,313,243
Special Adjustment	0

Approved Town/City Tax Effort	1,313,243
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TOWN RATE
9.65

SCHOOL PORTION

Net Local School Budget (Gross Approp. - Revenue)	0
Regional School Apportionment	4,751,111
Less: Adequate Education Grant	(2,237,848)
State Education Taxes	(811,020)

Approved School(s) Tax Effort	1,702,243
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**LOCAL
SCHOOL RATE**
12.50

STATE EDUCATION TAXES

Equalized Valuation (no utilities) x	\$5.80	
139,830,979		811,020
Divide by Local Assessed Valuation (no utilities)		
126,614,875		
Excess State Education Taxes to be Remitted to State		
Pay to State ⇄	0	

**STATE
SCHOOL RATE**
6.41

COUNTY PORTION

Due to County	632,707
Less: Shared Revenues	(6,192)

Approved County Tax Effort	626,515
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COUNTY RATE
4.60

Total Property Taxes Assessed	4,453,021
Less: War Service Credits	(27,700)
Add: Village District Commitment(s)	0
Total Property Tax Commitment	4,425,321

TOTAL RATE
33.16

PROOF OF RATE

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	126,614,875	6.41 811,020
All Other Taxes	136,127,875	26.75 3,642,001
		4,453,021



TOWN OF LANCASTER TAX RATES



YEAR	TOTAL	TOWN	COUNTY	SCHOOL	STATE
1960	\$4.40				
1961	\$4.35				
1962	\$4.35	\$1.79	\$2.31	\$0.25	
1963	\$4.82	\$1.95	\$2.61	\$0.26	
1964	\$5.35	\$1.79	\$3.27	\$0.29	
1965	\$2.90	\$1.10	\$1.57	\$0.23	
1966	\$3.80	\$0.98	\$2.63	\$0.19	
1967	\$4.64	\$1.28	\$3.14	\$0.22	
1968	\$4.64	\$1.31	\$3.08	\$0.25	
1969	\$5.08	\$1.32	\$3.51	\$0.25	
1970	\$5.12	\$1.51	\$3.34	\$0.27	
1971	\$5.90	\$1.44	\$4.19	\$0.27	
1972	\$3.57	\$0.87	\$2.53	\$0.17	
1973	\$3.66	\$0.84	\$2.63	\$0.19	
1974	\$3.93	\$1.08	\$2.70	\$0.15	
1975	\$4.10	\$1.04	\$2.90	\$0.16	
1976	\$4.55	\$1.27	\$3.07	\$0.21	
1977	\$4.60	\$1.02	\$3.29	\$0.29	
1978	\$5.30	\$1.27	\$3.83	\$0.20	
1979	\$5.45	\$1.36	\$3.75	\$0.34	
1980	\$6.03	\$1.60	\$4.09	\$0.34	
1981	\$6.27	\$1.56	\$4.24	\$0.47	
1982	\$7.37	\$1.97	\$4.82	\$0.58	
1983	\$7.92	\$1.43	\$5.90	\$0.59	
1984	\$7.26	\$1.22	\$5.46	\$0.58	
1985	\$6.78	\$1.27	\$4.88	\$0.63	
1986	\$7.07	\$1.43	\$5.07	\$0.57	
1987	\$6.52	\$1.88	\$3.82	\$0.82	
1988	\$17.05	\$5.46	\$2.33	\$9.26	Re-evaluation
1989	\$21.10	\$5.52	\$2.54	\$13.04	
1990	\$23.05	\$5.58	\$2.30	\$15.17	
1991	\$22.20	\$6.25	\$2.42	\$13.53	
1992	\$24.18	\$6.24	\$2.74	\$15.20	
1993	\$30.78	\$7.66	\$3.48	\$19.64	Trend Factoring
1994	\$30.34	\$7.63	\$2.93	\$19.78	
1995	\$30.34	\$7.63	\$3.24	\$19.47	
1996	\$32.10	\$8.15	\$3.50	\$20.45	
1997	\$34.85	\$8.22	\$3.86	\$22.77	
1998	\$34.85	\$8.20	\$3.91	\$22.74	
1999	\$26.70	\$8.87	\$3.98	\$7.01	\$6.84
2000	\$29.24	\$8.58	\$3.78	\$10.11	\$6.77
2001	\$29.50	\$8.65	\$4.13	\$9.98	\$6.74
2002	\$33.16	\$9.65	\$4.60	\$12.50	\$6.41

THE TAXES

A List of Lancaster Property Owners Paying Tax in Excess of One Hundred Dollars – YEAR 1924

No. Co. Music Co.	\$158.87	John H. Smith	\$139.70
Azella Nourse	\$142.24	John Smith	\$203.93
Clarence E. Nourse	\$118.86	A. G. smith	\$449.50
C. M. Nourse	\$115.34	Elizabeth Smith	\$127.00
P. J. Noyes co.	\$1311.79	William C. Snow	\$198.78
Odd Fellows Corp	\$165.10	F. B. Spaulding Co.	\$665.11
John B. Ogle	\$162.56	Frank W. Spaulding	\$268.99
H. F. Olmstead Est.	\$247.65	Frank Spooner	\$202.57
Olmstead & Parker	\$254.00	Lucy N. Spooner	\$251.46
Mark S. Page	\$102.80	Stafford & England	\$147.65
George F. Parker	\$124.46	George M. Stevens	\$172.72
Fred C. Parker	\$125.98	W. R. Stockwell	\$248.01
David Parks	\$105.53	Geo. S. Stockwell Est.	\$239.78
Fred Pauquette	\$108.07	Alonzo C. Stone	\$127.00
George S. Peavey	\$138.78	Fred W. Streeter	\$179.07
Charles B. Pelton	\$193.04	Florence Sullivan	\$148.67
A. J. Piche	\$167.64	William H. Thompson	\$226.06
D. W. Pinkham	\$161.27	Thompson Mfg. Co.	\$2174.92
Loren B. Porter Est.	\$193.22	James W. Truland	\$163.45
A. A. Potter	\$101.60	O. A. tufts	\$101.60
Harriett P. Ramsdell	\$127.00	George B. Underwood	\$228.90
Sally B. Ray	\$331.40	Allen S. Way & Son	\$124.90
Walter Reed	\$158.06	Henry S. Webb	\$247.65
E. C. Reneau Shoe Co.	\$188.39	G. A. Webster Est.	\$154.20
C. M. Rich	\$241.06	Orrin E. Wentworth	\$159.34
Roberts Motor Sales	\$343.51	Canning E. Wentworth	\$107.69
Anna S. Rowell	\$226.06	Charles H. Wentworth	\$102.41
Kate B. Samson	\$102.80	Fred A. Wesson	\$299.13
Roswell E. Savage	\$115.13	Benjamin F. Wesson	\$130.04
Rollo H. Savage	\$177.72	Harry J. Whitcomb	\$373.83
William Savage	\$198.14	Arthur White	\$115.40
Myrtle S. Sears	\$121.92	George White	\$167.95
George A. Shattuck	\$203.16	David M. White	\$152.40
E. A. Sherman & Son	\$175.28	Eva L. White	\$101.60
C. U. Shorey	\$127.00	Lawrence A. Whitney	\$106.91
Merrill Shurtleff	\$222.93	Frank T. Whitney	\$111.28
Fred Shute & Son	\$138.91	Irving Willoughby	\$106.68
Siwooganock G. S. B.	\$508.00	Sidney S. Willson	\$170.18
Burt Smith	\$441.90	Josie E. Wright	\$124.65
Frank Smith Co.	\$1760.22	Charles E. Young	\$158.75
Glen D. F. Smith	\$133.12		

**TAX YEAR 2002
SUMMARY INVENTORY OF VALUATION**

Value of Land Only

Current Use	\$2,569,798.00	
Conservation Restriction Assessment	\$162.00	
Residential	\$27,260,035.00	
Commercial/Industrial	<u>\$8,180,280.00</u>	
TOTAL OF TAXABLE LAND		\$38,010,275.00
Tax Exempt & Non-Taxable	\$6,056,370.00	

Value of Buildings Only

Residential	\$64,003,800.00	
Manufactured Housing	\$1,939,200.00	
Commercial/Industrial	<u>\$23,382,500.00</u>	
TOTAL OF TAXABLE BUILDINGS		\$89,325,500.00
Tax Exempt & Non-Taxable	\$19,457,575.00	

PUBLIC UTILITIES	<u>\$9,513,000.00</u>
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VALUATION BEFORE EXEMPTIONS	\$136,848,775.00
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Blind Exemption (5)	\$73,400.00	
Elderly Exemption (42)	\$632,850.00	
Solar/Windpower (3)	<u>\$14,650.00</u>	
LESS AMOUNT OF EXEMPTIONS		<u>(\$720,900.00)</u>

NET VALUATION ON WHICH THE TAX RATE IS COMPUTED	\$136,127,875.00
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LESS PUBLIC UTILITIES	<u>(\$9,513,000.00)</u>
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NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED	<u><u>\$126,614,875.00</u></u>
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Submitted by: Joyce A. McGee
Town Manager/Tax Collector

Schedule of Town Property

The values shown are not intended to be true values, some are cost basis and others are estimates, used for prior specific purposes:

Description

Town Hall, Fire Station, Highway Garage – L/B (P11-3)	\$ 907,000.00
Police Station – L/B (P11-31)	92,350.00
Lancaster EMS Building – L/B	24,700.00
Weeks Memorial Library – L/B (P6-1)	266,350.00
Canal Street – L/O (P7-19)	14,750.00
Prospect Street – L/B (R10-41)	29,500.00
Welcome Center, Canal Street – L/B (P7-5)	20,850.00
Old Courthouse, Main Street – L/B (P6-3)	567,750.00
Off Pleasant Valley Road (Water Project) – L/O (R13-27)	3,150.00
Off Pleasant Valley Road (Water Project) – (R13-26)	3,400.00
Martin Meadow Pond Public Access – (R26-27)	19,000.00
Main Street, Parking Lot – (P7-4)	55,200.00
Drew Park (P7-85)	51,650.00
Bunker Hill Street, Parking Lot – (P7-44)	33,750.00
Col. Town Community Camp – (R13-2)	83,750.00
Recreation Lands & Buidlings – Col. Town	307,700.00
Cross Park – L/O (P6-48)	34,300.00
Main Street, #458 – (P1-4)	16,300.00
Water Street, #121, Sewage Plant & Line (R9-68)	2,698,000.00
Water Street, Lagoon & Chlorine Bay (R9-65)	128,650.00
Off e/s Route #3-S along Old Martin Meadow Pond Road (R23-15)	1,750.00
Ice Retention Structure – L/O (P12-23)	3,600.00
Israel River Island – L/O (R4-6)	3,650.00
Off Main Street – L/O (R4-8)	22,350.00
Causeway Street – L/O (R5-1)	92,250.00
Soldiers' Park – (P11-35)	35,400.00
Sand Street, L/O (P5-34A)	3,700.00
North off Summer Street, L/O (P5-40A)	350.00
Route #135 – L/O (R21-10D)	4,400.00
School Street – L/O (P7-1)	5,550.00
Main Street, #673 – (R1-17)	153,400.00
Industrial Park	428,400.00

Land acquired through Tax Collector's Deeds:

Causeway Street – L/O, 3 lots (P2-24, 25, 26)	1,050.00
Depot Street, #50 – B/O (P5-A-1)	16,400.00
Garland Road – L/B (R12-10)	24,650.00
Garland Road, #205 – L/B (R12-23)	85,150.00
Grange Road – L/B (R11-8B)	19,100.00
Grange Road – L/O (R11-50)	23,100.00
Grange Road, #55 – (R11-50-1)	23,200.00
Grange Road – L/O (R11-50-2)	16,100.00
Grange Road – (R6-19)	2,600.00
Grange Road – (R11-26)	12,900.00
Grange Road – (R11-14)	6,600.00
Holton Park – (P14-5A)	3,450.00
Holton Park – L/O (P14-29)	8,150.00
Main Street – L/O (R1-48)	3,250.00
Middle Street – L/B (P7-70)	15,300.00
Page Hill – (R3-4)	20,400.00
Riverside Drive – (R10-27)	14,650.00

INVENTORY OF MUNICIPAL EQUIPMENT

HIGHWAY

1964 Culvert Thawing Machine
1965 Joy Compressor
1966 General Utility Trailer
1978 Steam Thawing Unit-Lookout Boiler
1985 Eager Beaver Roller SRH300
1989 Mobil Street Sweeper
1990 Ford L8000 Dump Truck
 w/Plow&Wing
1989 International Dump Truck
1992 John Deere Loader/Backhoe 310D
1992 Bombardier Sidewalk
 Plow/Sander/Sweeper/Snowblower
1992 Compactor
1993 Swenson Materials Body Spreader
1993 Homemade Utility Trailer
1995 Caterpillar 120G Road Grader & Wing
1995 International Dump Truck
 w/Plow&Wing
1995 Swenson Spreader
1996 Everest 11' Power Angle Plow
1997 Adjustable Loader Forks
1998 Troy-Bilt GTX16 Lawn Mower
2000 Mack Dump w/Plow & Wing
2000 Swenson Material Body Spreader
 - 5000 Watt Generator

FIRE DEPARTMENT

1930 Hose Cart
1934 Maxim Pumper
1968 Thibault 100' Aerial Ladder Truck
1978 Mack-Boyer Pumper (Universal)
1985 International Tanker
1989 Spartan E-One Pumper
1989 GMC Rescue Van
 - 14' Flat Bottom Rescue Boat

AMBULANCE

1998 Freightliner Medium-duty
 McCoyMiller Ambulance
1998 Ford E350 Mini-modular
 McCoyMiller Ambulance
2001 Ford E350 Mini-modular
 McCoyMiller Ambulance
1985 Chevrolet 1-ton flatbed
1994 Pace American 14' enclosed trailer
2002 Polaris 6X6
2002 Rescue Sled Trailer

WATER & SEWER

1992 Ford F250 Pickup
2000 Ford F350 Pickup & Mechanic's
 Body
1994 Power Jet Sewer Machine
1994 Trench Box
1995 Load Rite Trailer
1990 Bolens Mower

TRANSFER STATION

1985 John Deer Loader 544C
1995 Bobcat Skidsteer
 - Utility Trailer
 - Balers (2)
 - Demo Grinder
 - Oil Filter Crusher
 - Waste Oil Furnace

POLICE

2001 Ford Crown Victoria – Cruiser
2002 Ford Crown Victoria – Cruiser

2000 Ford Crown Victoria – Town Car

TREASURER'S REPORT
YEAR ENDING 12.31.2002

CASH ON HAND 01.01.2002

Coos Economic Development Corp.	\$0.00
General Fund	(89,174.23)
MBIA Fund Accounts	1,388,062.47
Motor Vehicle Waste Fees	10,387.80
Municipal Cemeteries	55,965.70
Municipal Cemeteries Equipment	7,215.67
Payroll Account	6,118.25
Slow Sand Filtration	1,042.93
TOTAL CASH ON HAND 01.01.2002	\$1,379,618.59

RECEIPTS 2002

Coos Economic Development Corp.	81,515.00
General Fund	8,612,115.67
MBIA Fund Accounts	1,511,404.72
Motor Vehicle Waste Fees	9,448.36
Municipal Cemeteries	26,877.85
Municipal Cemeteries Equipment	120.91
Payroll Account	1,313,585.85
Slow Sand Filtration	3.87
TOTAL RECEIPTS 2002	\$11,555,072.23

EXPENSES 2002

Coos Economic Development Corp.	81,515.00
General Fund	8,259,258.95
MBIA Fund Accounts	1,867,804.36
Motor Vehicle Waste Fees	4.05
Municipal Cemeteries	0.00
Municipal Cemeteries Equipment	0.00
Payroll Account	1,317,944.73
Slow Sand Filtration	1,046.80
TOTAL EXPENSES 2002	(\$11,527,574.34)

CASH ON HAND 12.31.2002

\$1,407,116.48

Respectfully Submitted,
Ann M. Huddleston, Treasurer

TOWN OF LANCASTER
FINANCIAL REPORT
FOR THE YEAR ENDED DECEMBER 31, 2002

<u>SUMMARY OF REVENUES:</u>	<u>Appropriation</u>	<u>Year-To-Date</u>	<u>Encumbrances</u>	<u>Under</u>	<u>Over</u>
Taxes	\$111,640.00	\$4,645,771.08		\$5,099.62	(\$4,539,230.70)
Intergovernmental Revenues	\$222,832.00	\$259,320.64		\$2,450.11	(\$38,938.75)
Specail Grants for Projects	\$162,971.00	\$49,498.35		\$117,970.50	(\$4,497.85)
Income From Departments	\$1,731,416.00	\$1,789,507.81		\$23,265.41	(\$81,357.22)
Miscellaneous Revenues	\$341,100.00	\$381,856.81		\$0.00	(\$40,756.81)
Total Revenues	\$2,569,959.00	\$7,125,954.69		\$148,785.64	(\$4,704,781.33)

<u>SUMMARY OF EXPENDITURES:</u>	<u>Appropriation</u>	<u>Year-To-Date</u>	<u>Encumbrances</u>	<u>Under</u>	<u>Over</u>
General Government	\$871,810.00	\$764,696.93	\$81,808.01	\$31,342.96	(\$6,037.90)
Public Safety	\$812,041.00	\$800,517.47	\$3,844.12	\$22,420.25	(\$14,740.84)
Highways & Streets	\$480,570.00	\$444,639.78	\$500.00	\$35,430.22	\$0.00
Solid Waste, Water & Sanitation	\$732,634.00	\$711,894.73	\$3,182.70	\$29,200.35	(\$11,643.78)
Depts.					
Health	\$25,029.00	\$24,140.10	\$0.00	\$888.90	\$0.00
Welfare	\$38,100.00	\$36,531.73	\$0.00	\$1,568.27	\$0.00
Culture & Recreation	\$427,249.00	\$420,141.13	\$2,399.00	\$4,708.87	\$0.00
Debt Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay & Special Projects	\$183,300.00	\$201,613.84	\$20,900.00	\$44,167.92	(\$83,381.76)
Capital Reserve Funds	\$212,600.00	\$212,600.00	\$0.00	\$0.00	\$0.00
Interfund Operating Transfers Out	\$0.00	\$121,040.99	\$0.00	\$0.00	(\$121,040.99)
Payments To Other Governments	\$0.00	\$2,967,773.00	\$0.00	\$0.00	(\$2,967,773.00)
Total Expenditures	\$3,783,333.00	\$6,705,589.70	\$112,633.83	\$169,727.74	(\$3,204,618.27)

<u>DETAILED STATEMENT OF REVENUES:</u>	<u>Appropriation</u>	<u>Year-To-Date</u>	<u>Encumbrances</u>	<u>Under</u>	<u>Over</u>
From Local Taxes:					
Property Taxes	\$0.00	\$4,528,401.47			(\$4,528,401.47)
Payment in lieu of taxes	\$12,000.00	\$19,969.68			(\$7,969.68)
Miscellaneous Taxes	\$44,640.00	\$39,540.38		\$5,099.62	
Interest & Penalties on Taxes	\$55,000.00	\$57,859.55			(\$2,859.55)
Total Taxes	\$111,640.00	\$4,645,771.08		\$5,099.62	(\$4,539,230.70)

Intergovernmental Revenues:					
Shared Revenue Block Grants	\$40,329.00	\$79,241.52			(\$38,912.52)
Highway Block Grants	\$83,093.00	\$83,093.06			(\$0.06)
State & Federal Forest Lands	\$812.00	\$811.89		\$0.11	
Railroad Tax	\$2,450.00	\$0.00		\$2,450.00	
Rooms & Meals Tax	\$94,148.00	\$94,148.17			(\$0.17)
Emergency Management	\$2000.00	\$2026.00			(\$26.00)
Total Intergovernmental Revenues	\$222,832.00	\$259,320.64		\$2,450.11	(\$38,938.75)

Special Grants for Projects:					
Project Impact	\$124,245.00	\$17,124.50		\$107,120.50	
EDA	\$26,676.00	\$24,376.00		\$2,300.00	
Fire Training	\$6,975.00	\$0.00		\$6,975.00	
Fire Forestry	\$1,575.00	\$0.00		\$1,575.00	
Communication Systems	\$3,000.00	\$3,898.50			(\$898.50)
Update Employees	\$500.00	\$500.00			
Domestic Preparation	\$0.00	\$1,899.35			(\$1,899.35)
Feasability Comm. Fac.	\$0.00	\$1,700.00			(\$1,700.00)
Total Special Grants	\$162,971.00	\$49,498.35		\$117,970.50	(\$4,497.85)

Income From Departments:

Motor Vehicle Permits Fees	\$482,000.00	\$497,597.00		(\$15,597.00)
Town Clerk Fees	\$18,000.00	\$25,338.45		(\$7,338.45)
Town Office Revenues	\$45,200.00	\$43,663.63	\$1,536.37	
Planning & Zoning	\$3,817.00	\$7,177.76		(\$3,360.76)
Police Department	\$30,000.00	\$37,613.50		(\$7,613.50)
Ambulance	\$230,000.00	\$267,389.91		(\$37,389.91)
Health Department	\$100.00	\$0.00	\$100.00	
Fire Department	\$6,500.00	\$5,196.13	\$1,303.87	
Highways & Streets	\$400.00	\$1,091.14		(\$691.14)
Solid Waste Disposal/Transfer Station	\$45,000.00	\$52,551.46		(\$7,551.46)
Pay-As-You-Throw Bags	\$70,000.00	\$71,815.00		(\$1,815.00)
Water Department	\$307,482.00	\$296,593.42	\$10,888.58	
Sanitation Department	\$216,022.00	\$214,496.63	\$1,525.37	
Lancaster Municipal Cemeteries	\$30,420.00	\$26,427.85	\$3,992.15	
William D. Weeks Memorial Library	\$12,900.00	\$8,980.93	\$3,919.07	
Col. Town Spending Committee	\$233,575.00	\$233,575.00		
Total Income From Departments	\$1,731,416.00	\$1,789,507.81	\$23,265.41	(\$81,357.22)

Miscellaneous Revenues:

Insurance	\$14,000.00	\$28,604.51		(\$14,604.51)
Interest	\$10,000.00	\$10,419.16		(\$419.16)
Notes & Bonds	\$0.00	\$0.00		
Sale of Town Property	\$37,500.00	\$37,952.20		(\$452.20)
Capital Reserve Funds	\$102,600.00	\$127,880.94		(\$25,280.94)
Total Miscellaneous Revenues	\$164,100.00	\$204,856.81	\$0.00	(\$40,756.81)

Fund Balance	\$177,000.00	177,000.00		
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TOTAL REVENUES	\$2,569,959.00	\$7,125,954.69	\$148,785.64	(\$4,704,781.33)
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DETAILED STATEMENT OF EXPENDITURES:

	<u>Appropriation</u>	<u>Year-To-Date</u>	<u>Encumbrances</u>	<u>Under</u>	<u>Over</u>
General Government:					
Executive	\$61,700.00	\$61,413.96		\$286.04	
Election, Registration & Vital	\$26,210.00	\$35,554.16		\$655.84	
Financial Administration	\$145,254.00	\$135,172.62	\$600.00	\$9,481.38	
Legal Expenses	\$27,000.00	\$26,047.91		\$952.09	
Personnel Administration	\$222,100.00	\$204,184.41	\$6,000.00	\$11,915.59	
Project Impact	\$180,660.00	\$113,071.99	\$67,588.01		
EDA Grant	\$26,676.00	\$21,156.00	\$5,520.00		
Fire Department Grant	\$10,900.00	\$8,940.52		\$1,959.48	
Emergency Management Assistance	\$7,000.00	\$6,916.35		\$83.65	
CDBG—Feasibility Study	\$0.00	\$987.90			(\$987.90)
Domestic Preparation Grant	\$0.00	\$1,899.35			(\$1,899.35)
Planning & Zoning	\$9,650.00	\$9,044.94		\$605.06	
General Government Buildings	\$31,300.00	\$27,536.17		\$3,763.83	
Lancaster Municipal Cemeteries	\$34,420.00	\$35,688.89			(\$1,268.89)
Insurance & Bonds	\$58,800.00	\$58,581.76	\$2,100.00		(\$1,881.76)
Advertising & Regional Association	\$20,140.00	\$18,500.00		\$1640.00	
Total General Government	\$871,810.00	\$764,696.93	\$81,808.01	\$31,342.96	(\$6,037.90)

Public Safety:

Police Department	\$394,555.00	\$377,679.61	\$3,544.12	\$13,331.27	
Ambulance	\$289,520.00	\$304,260.84			(\$14,740.84)
Fire Department	\$125,466.00	\$118,044.14		\$7,421.86	
Safety Committee	\$2,500.00	\$532.88	\$300.00	\$1,667.12	
Total Public Safety	\$812,041.00	\$800,517.47	\$3,844.12	\$22,240.25	(\$14,740.84)

Highways And Streets:					
Highways & Streets	\$441,570.00	\$412,951.04	\$500.00	\$28,118.96	
Street Lighting	\$38,000.00	\$30,748.74		\$7,251.26	
Parking Meters	\$1,000.00	\$940.00		\$60.00	
Total Highways And Streets	\$480,570.00	\$444,639.78	\$500.00	\$35,430.22	\$0.00
Solid Waste, Water And Sanitation Departments:					
Solid Waste Collection	\$23,000.00	\$22,360.00		\$640.00	
Solid Waste--MSW	\$76,480.00	\$78,707.29			(\$2,227.29)
Solid Waste--CD	\$109,650.00	\$119,066.49			(\$9,416.49)
Water Department	\$307,482.00	\$287,247.22	\$823.85	\$19,410.93	
Sanitation Department	\$216,022.00	\$204,513.73	\$2,358.85	\$9,149.42	
Total Solid Waste, Water & Sanitation Depts.	\$732,634.00	\$711,894.73	\$3,182.70	\$29,200.35	(\$11,643.78)
Health Administration:					
Health Officer & Expenses	\$1,670.00	\$1,121.10		\$548.90	
Animal Control	\$2,450.00	\$2,110.00		\$340.00	
Health Agencies & Hospitals	\$20,909.00	\$20,909.00			
Total Health Administration	\$25,029.00	\$24,140.10		\$888.90	\$0.00
Welfare:					
Town Welfare	\$27,000.00	\$25,431.73		\$1,568.27	
Community Action Program	\$4,000.00	\$4,000.00			
North Country Elderly Program	\$3,900.00	\$3,900.00			
Caleb Group	\$3,200.00	\$3,200.00			
American Red Cross	\$0.00	\$0.00			
Total Welfare	\$38,100.00	\$36,531.73		\$1,568.27	\$0.00
Culture And Recreation:					
Col. Town--Water	\$3,000.00	\$3,000.00			
Col. Town--Sewer	\$2,000.00	\$2,000.00			
Skating Rink	\$1,000.00	\$1,000.00			
Col. Town -- Operating Expenses	\$25,000.00	\$25,000.00			
Col. Town--Roof Replacement	\$25,000.00	\$25,000.00			
Col. Town Spending Committee	\$178,575.00	\$178,575.00			
Mt. Prospect Ski Club	\$0.00	\$0.00			
Park Maintenance	\$5,000.00	\$3,678.84		\$1,321.16	
Patriotic Purposes	\$500.00	\$500.00			
Town Events	\$2,500.00	\$2,475.45		\$24.55	
Mt. Washington Regional Airport	\$2,460.00	\$2,460.00			
William D. Weeks Memorial Library	\$182,214.00	\$176,451.84	\$2,399.00	\$3,363.16	
Total Culture And Recreation	\$427,249.00	\$420,141.13	\$2,399.00	\$4,708.87	\$0.00
Debt Service:					
Long Term Notes & Bonds--Principal & Interest	\$0.00	\$0.00			
Interest--Tax Anticipation Note	\$0.00	\$0.00			
Total Debt Service	\$0.00	\$0.00		\$0.00	\$0.00

Capital Outlays & Special Projects:

Bridges Replacement	\$0.00	\$24,884.27			(\$24,884.27)
Re-Locate Generator	\$9,500.00	\$7,686.10	\$1,200.00	\$613.90	
Trash Containers-MSW	\$5,000.00	\$3,650.00		\$1,350.00	
Landfill Closure	\$20,000.00	\$221.52	\$19,700.00	\$78.48	
Sidewalk Construction	\$10,000.00	\$7,834.51		\$2,165.49	
Road Reconstruction	\$50,000.00	\$12,510.95		\$37,489.05	
Sanitation—Auger	\$12,800.00	\$12,800.00			
Salt/Sand Shed	\$26,000.00	\$26,082.10			(\$82.10)
Roofs—Fire & Highways	\$14,000.00	\$15,475.00			(\$1,475.00)
Energy Improvements	\$0.00	\$0.00			
Revaluation	\$30,000.00	\$86,940.39			(\$56,940.39)
Water—Drill Well	\$6,000.00	\$3,529.00		\$2,471.00	
Total Capital Outlay & Special Projects	\$183,300.00	\$201,613.84	\$20,900.00	\$44,167.92	(\$83,381.76)

Capital Reserve Funds:

CRF--Highway Department	\$20,000.00	\$20,000.00			
CRF--Fire Department	\$30,000.00	\$30,000.00			
CRF--Town Re-Evaluation	\$20,000.00	\$20,000.00			
CRF--Landfill Close-out	\$50,000.00	\$50,000.00			
CRF--Town Hall Improvements	\$10,000.00	\$10,000.00			
CRF--Bridges	\$25,000.00	\$25,000.00			
CRF--Police Dept. - Equipment	\$5,000.00	\$5,000.00			
CRF--Employees' Benefits	\$5,000.00	\$5,000.00			
CRF—Lancaster Sanitation Dept.	\$47,600.00	\$47,600.00			
Total Capital Reserve Funds	\$212,600.00	\$212,600.00		\$0.00	\$0.00

Interfund Transfers Out:

Tax Lien Accounts	\$0.00	\$121,040.99			(\$121,040.99)
Tax Anticipation Note	\$0.00	\$0.00			
Total Interfund Transfers Out	\$0.00	\$121,040.99		\$0.00	(\$121,040.99)

Payments To Other Governments:

Coos County	\$0.00	\$632,707.00			(\$632,707.00)
White Mountains Regional School District	\$0.00	\$2,325,276.00			(\$2,325,276.00)
State of New Hampshire	\$0.00	\$9,790.00			(\$9,790.00)
Total Payments To Other Governments	\$0.00	\$2,967,773.00		\$0.00	(\$2,967,773.00)

TOTAL EXPENDITURES	\$4,144,382.75	\$6,705,589.70	\$112,633.83	\$169,727.74	(\$3,204,618.27)
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STATEMENT OF BOND DEBT

WATER FILTRATION PLANT

Amount of Original Note 4.5 percent
 Payable to Rural Community Economic Development \$2,000,000.00

Maturities	Principal	Interest
June 2003	48,262.00	78,798.00
June 2004	50,434.00	76,626.00
June 2005	52,703.00	74,357.00
June 2006	55,075.00	71,985.00
June 2007	57,553.00	69,507.00
June 2008	60,143.00	66,917.00
June 2009	62,849.00	64,211.00
June 2010	65,678.00	61,382.00
June 2011	68,633.00	58,427.00
June 2012	71,722.00	55,338.00
June 2013	74,949.00	52,111.00
June 2014	78,322.00	48,738.00
June 2015	81,846.00	45,214.00
June 2016	85,529.00	41,531.00
June 2017	89,378.00	37,682.00
June 2018	93,400.00	33,660.00
June 2019	97,603.00	29,457.00
June 2020	101,995.00	25,065.00
June 2021	106,585.00	20,475.00
June 2022	111,381.00	15,679.00
June 2023	116,394.00	10,666.00
June 2024	120,638.00	5,429.00
	<hr/> \$1,751,072.00	<hr/> \$1,043,255.00

WILLIAM D. WEEKS MEMORIAL LIBRARY

Amount of Original Note

Payable to: Rural Community Economic Development

4.75 percent

\$650,000.00

Maturities	Principal	Interest
June 2003	12,469.37	29,273.63
June 2004	13,061.67	28,681.33
June 2005	13,682.10	28,060.90
June 2006	14,332.00	27,411.00
June 2007	15,012.77	26,730.23
June 2008	15,725.87	26,017.13
June 2009	16,472.85	25,270.15
June 2010	17,255.31	24,487.69
June 2011	18,074.94	23,668.06
June 2012	18,933.50	22,809.50
June 2013	19,832.84	21,910.16
June 2014	20,774.90	20,968.10
June 2015	21,761.71	19,981.29
June 2016	22,795.39	18,947.61
June 2017	23,878.17	17,864.83
June 2018	25,012.39	16,730.61
June 2019	26,200.47	15,542.53
June 2020	27,445.00	14,298.00
June 2021	28,748.63	12,994.37
June 2022	30,114.19	11,628.81
June 2023	31,544.62	10,198.38
June 2024	33,042.99	8,700.01
June 2025	34,612.53	7,130.47
June 2026	37,978.81	3,764.19
June 2027	39,782.81	1,960.19
June 2028	1,484.41	70.51
	<hr/>	<hr/>
	\$580,030.24	\$465,099.68

LANCASTER EMERGENCY MEDICAL SERVICES

2002 Town Report

During the year 2002, Lancaster Emergency Medical Services responded to an all time high of 1006 calls. The amount of emergency 911 calls seems to be the biggest increase in call volume, followed by a continued increase in non-emergent patient transfers. With increased focus on outpatient services by the local critical access hospitals it has increased the need for our non-emergent transfer services. Another reason for increased transports is the relocation of the North Country Dialysis Center from Whitefield to Weeks Medical Center Hospital here in Lancaster. We have also had an increase in non-transport calls because the population of citizens who are living at home longer independently with assistance from several local public service agencies and home health has increased as well. However, from time to time they need help in one form or another and we are glad to go out and give them a hand. Another reason for an increase in non-transports is the increased built-in safety features in today's modern cars. People are wearing their seatbelts and they are also securing their children in the proper restraint devices as well. New age air bags, which are located all through today's cars, are also a big injury prevention tool. During the summer months we instituted a child helmet safety program where a bicycle rodeo was conducted in cooperation with the Police Department and Weeks Medical Center. Children were given new bicycle helmets and when they were seen randomly during the summer they were presented with a gift certificate for a free ice cream cone to encourage them to continue wearing their helmet.

Training was a large focus last year as well, with sixteen members of Lancaster EMS completing a nationally accredited program titled Advanced Medical Life Support. We also had another full-time member and two volunteer members begin their training to become Nationally Registered Paramedics. Three members who were Nationally Registered First Responders have taken their exams to become Nationally Registered Emergency Medical Technician Basics. Two members completed their hazardous material operations level training. Two members also completed the New England EMS Council training and testing process to become licensed EMS instructors as well. We continue to strive to provide the highest quality patient care available at all times. However, we need your help to complete this mission. We are always looking for help in order to try and continue to provide our service with mostly volunteer staff. We need more citizens from Lancaster to join up. If you are interested in helping out in any way please do not hesitate to stop by and see us anytime. Examples of ways people can volunteer other than by becoming an EMT are janitors, vehicle maintenance, detailing, sewing of uniforms, and office work. It takes a lot of hands to make our department function efficiently and to remain effective in order to achieve our goals.

In closing, I offer a heartfelt thanks to Mr. Edward McLean of Northumberland for his thirteen years of dedicated service to Lancaster EMS and Mr. Harold Mundell of Lunenburg for his Five years of dedicated service. Both Ed and Harold have driven a lot of miles facilitating patient transfers over the past years and without dedicated staff such as these two gentlemen a lot of transfers just simply would not have happened when they needed to. I would also like to close by congratulating Mrs. Donna Brown of Gilman, Vermont, who was awarded the Lancaster EMS attendant of the year award for 2002.

Respectfully submitted

Thomas W. Blanchette, Director

Average Response time from time of tone to time en route:	2.22 minutes
Average on scene time for medical calls:	14.18 minutes
Average on scene time for Trauma calls:	15.56 minutes

of runs by vehicle:

1997 Freightliner 34A1:	443
2001 E350 Ford 34A2:	297
1998 E350 Ford 34A3:	257
1984 Chevy 1 ton	5
Pace American Trailer	4

Responses To:

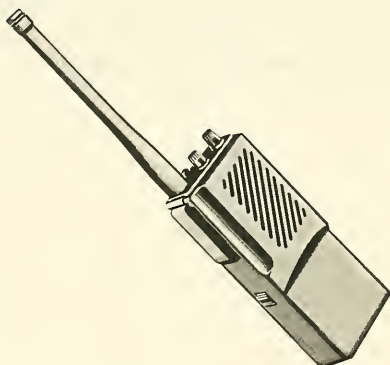
Lancaster	364
Weeks Medical Center Hospital	221
Country Village Health Care Center	103
Dartmouth Hitchcock Medical Center	11
Concord VT	1
Gilman VT	34
Groveton	16
Guildhall VT	12
Jefferson	60
Littleton Regional Hospital	42
Lunenburg VT	48
Maidstone VT	4
Morrison Nursing Home	12
Randolph	2
Whitefield	16
UCVH Colebrook	8
AVH Berlin	7
Granby VT	2
Northeastern Vermont Regional Hospital	4
Cottage Hospital	1
Massachusetts General Hospital	3
Dalton	3
Other	5



Photo by Arlene Allin, Lancaster Herald

Types of Calls :

Medical Emergencies	359
Fire Standby	74
Falls	79
Motor Vehicle Collisions	50
Trauma	30
DHART Assists	27
Paramedic Intercepts	8
Intermediate Intercepts	6
Public Assists	14
Suicide Attempts	34
Emergency Patient Transfers	46
Non - Emergency patient Transfers	279



Lancaster EMS Membership Roster

Thomas Blanchette	Lancaster	NREMT-I	Director
Steven Jones	Lancaster	NREMT-I	Shift Supervisor
Ron Wert	Lancaster	NREMT-I	Public Information Officer
Rita Richardson	Lancaster	NREMT-I	Crew Chief
Tina Rexford	Lancaster	NREMT-B	Crew Chief
Steve Robbins	Woodsville	NREMT-P	Shift Supervisor
Brenda Ruggles	Dalton	NREMT-I	Crew Chief
Lee Beane	Lancaster	NREMT-B	
Charity Blanchette	Lancaster	NREMT-B	Explorer Post Leader
David Mooney	Littleton	NREMT-I	
Frank Brundle	Lancaster	NREMT-B	
Blake Janney	Lancaster	NREMT-B	
Sheryl Page	Littleton	NREMT-B	
Cheryl Stearns	Northumberland	NREMT-B	
Harold Mundell	Lunenburg	NREMT-B	
Marcel Platt	Northumberland	NREMT-I	
Jennifer Jewell	Northumberland	NREMT-I	
Tim Page	Littleton	NREMT-P	Crew Chief
Dan Walker	Littleton	NREMT-B	Crew Chief
William Brown	Lunenburg	First Responder	
Brian Johns	Groton, VT	NREMT-P	
Tom Baird	Lunenburg	NREMT-B	
Donna Brown	Lunenburg	NREMT-B	
Lindsay Rexford	Lancaster	First Responder	
Joseph Elgosin	Whitefield	NREMT-B	Communications Officer
Tammy Lazott	Lancaster	CCRN	
John Wilkinson	Lunenburg	First Responder	
Larry Coulter	Jefferson	NREMT-B	
Chris Boudreau	Island Pond, VT	NREMT-I	
Suzanne Nile	Lunenburg	NREMT-I	
Ed Mclean	Northumberland	NREMT-I	
Rose Horsler	Lancaster	NREMT-B	
Jenifer Rexford	Lancaster	NREMT-B	
John Brosseau	Dorchester, MA	NREMT-I	
Keri Grover	Lancaster	NREMT-B	
Tammy Ross	Littleton	NREMT-P	
Shawn Grover	Lancaster	First Responder	
Todd Robinson	Conway	NREMT-P	Shift Supervisor
Laurent Masse	Island Pond, VT	NREMT-I	
Jechiah Stevens	Lancaster	NREMT-B	
Katey Rexford	Lancaster	Explorer	
Nate Pelchat	Lancaster	Explorer	
Catherine Harriman	Whitefield	Explorer	
Matt Truland	Lancaster	Explorer	
Ross Magoon	Littleton	Explorer	
Steve Barnett	Whitefield	Explorer	

2002 AMBULANCE FINANCIAL REPORT

DEBITS

Uncollected Balance as of 12/31/01	\$ 25,756.27
Claims processed in 2002	\$ 413,079.33
Miscellaneous	\$ 26,774.32
Refunds	\$ 1,803.67
Sm. Claims Refund-Filing Fee	\$ 819.90
Overpayment	\$ 1.00
TOTAL DEBITS	<u>\$ 468,234.49</u>

CREDITS

Contract reimbursements	\$ 19,201.00
Miscellaneous	\$ 1,550.00
Paid Claims	\$ 245,350.41
Write-Offs	\$ 102,813.96
Uncollected as of 12/31/02	\$ 99,319.12
TOTAL CREDITS	<u>\$ 468,234.49</u>



The Oakridge Boys @ The Lancaster Fair. "It was a Jim Dandy of a Show"
Photo by: Arlene Allin - Lancaster Herald



LANCASTER FIRE DEPARTMENT



The Lancaster Fire Department would like to thank the community and businesses of Lancaster for your continued support. Below is a breakdown of this year's calls:

Automobile Accidents	16
Structure Fires	4
Chimney Fires	6
Medical Assist	7
Alarm Activations	16
Hazardous Materials	6
Mutual Aid Coverage	4
Mutual Aid - Scene	6
Miscellaneous	32
Total	97

Our Congratulations go to Deputy Chief Sam Evans, who has been with the department for 35 years, Dan King for 15 years of service, and Sam White who received the Firefighter of the Year award at our annual banquet in December. We would also like to congratulate Gerry Berry, Dean Flynn, Mike Kopp, Trevor Bates, Jim Fuller and Dave Hartshorn for becoming Firefighter Level I certified.

Through the help of donations, the department has acquired a 14ft. Flat bottom boat to assist with water rescues. We have purchased 2 Ice Water Rescue Suits and currently have 7 trained divers on the department. Also donated to the department this year was a Smoke/Training Trailer. We hope to have this in operation by July 2003. This trailer will enable us to train in smoke and actual fire.

Our plans for the upcoming year are to become certified in vehicle extrication. We are hoping to purchase the tools we need through grants.

Lancaster Firefighters are honored to be able to serve our community, and greatly appreciate our employers and co-workers for allowing us to respond to calls.

Respectfully submitted,
Randy Flynn
Fire Chief

Chief Randy Flynn
Deputy Chief Sam Evans
Assistant Chief Dan King
Captain Roger Emery, Jr.
Captain Kevin Whiting
Lieutenant Frank Brundle
Lieutenant Dean Flynn
Lieutenant Gerry Berry
Secretary Rita Richardson

Mike Bastian
Trevor Bates
Tom Blanchette
William Brown
David Chessman
Nicole Currier
Peter Dickman
Dana Flynn
James Fuller
Tim Gould
Shawn Grover
Brian Halleron

David Hartshorn
Bruce Hutchings
John Jackson
Steven Jones
Mike Kopp
Dennis Patnoe
Lawrence Powell
Randy Rexford
Leon Rideout
Stephen Robbins
Dan Schultz
Sam White



Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and the surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, plus suppression cost.

A new law effective January 1, 2003, prohibits residential trash burning (RSA 125-N). Contact New Hampshire Department of Environmental Services at (800) 498-6868 or www.des.state.nh.us for more information.

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at www.nhdfi.org or 271-2217 for wildland fire safety information.

ONLY YOU CAN PREVENT WILDLAND FIRES

2002 FIRE STATISTICS

(All fires Reported thru November 10, 2002)

TOTALS by COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	52	13.5
Carroll	80	10.5
Cheshire	39	17
Coos	3	2.5
Grafton	53	21
Hillsborough	108	54.5
Merrimack	94	13.5
Rockingham	60	25.5
Strafford	31	23
Sullivan	20	6

CAUSES OF FIRES REPORTED

Arson/Suspicious	43
Campfire	31
Children	32
Smoking	32
Rekindle of Permit	3
Illegal	7
Lightning	36
Misc *	356

(*Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment)

	<u>Total Fires</u>	<u>Total Acres</u>
2002	540	187
2001	942	428
2000	516	149



Private Well Users

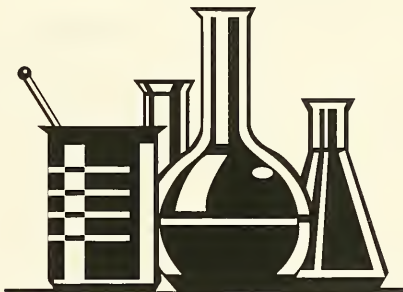
Have you had your well tested recently?

Drinking water from private wells in New Hampshire sometimes contains contaminants at levels that can pose health risks. Only a water quality test, by a competent laboratory, can assure that your family is protected

What type of contaminants might be present in your well?

The following contaminants, some naturally occurring and others man-made, have been found in private well water in New Hampshire:

- ☠ Arsenic
- ☠ Bacteria
- ☠ Fluoride
- ☠ Nitrate
- ☠ Radium
- ☠ Radon
- ☠ Sodium
- ☠ Uranium
- ☠ Volatile Organic Chemicals (VOCs)



Where can you learn more about this?

For further information, please visit the N.H. Department of Environmental Services' website at www.des.state.nh.us/wseb, then select "fact sheets," then 2-1.

LANCASTER POLICE DEPARTMENT

The Lancaster Police Department wishes to thank the residents of Lancaster for their continued support. Knowing that the Police Department is supported and appreciated makes this job much easier.

The tasks that Police officers must perform are often stressful and difficult. We prepare for these tasks through continued training and education. Each officer is required to attend training throughout the year. This enables us to stay current with the changes in laws and learn new techniques in handling difficult tasks.

After the events of September 11, 2001, Law Enforcement in this country has been forced to learn about dealing with terrorism. Terrorism in Northern NH was rarely thought of prior to Sept. 11, but now we receive intelligence bulletins daily, that keep us informed and warned of potential dangers or threats.

Who would have thought that small towns in New England would ever have to be concerned with the threat of terrorism? Unfortunately our proximity to the Canadian border enhances this risk. Terrorists also feel that it is safer to enter the US and travel through small New England towns, feeling they are more likely to do so undetected. We now have greater safeguards in place to prevent this from happening.

The Police Department believes that prevention is the best policy and we continue to educate residence about being safe. We offer programs for all ages addressing prevention and safety. Officers conduct many programs within area schools to educate our children. We also offer programs to area businesses regarding workplace safety and also programs for the elderly that address their unique needs. Any group or business that wishes to receive this training should contact the police department and we would be happy to assist you.

Respectfully Submitted,
Edward Samson
Chief of Police

Members of the Lancaster Police Department

Chief Edward Samson
Sergeant Christopher St Cyr
Corporal William Colborn
Officer Paul Hood Officer Marcel Platt
Officer Jason Desrochers

Part Time Police Officers

Ofc. Martin P. Driscoll Ofc. Charles Huntington Ofc. Patrick Carr
Ofc. Todd Brown Ofc. Mario Audit
Ofc. Terrance Bedell Ofc. Daniel Gerlack

Clerical

Wendy Houghton

CRIMINAL OFFENSES

Animal	328
Assault	36
Bad Check	44
Burglary	19
Criminal Trespass	64
Prowler	116
Harassment	46
Domestic Violence	32
Untimely Death	02
Theft	128
Drugs	25
Sexual Assault	18
Possession of Alcohol	7
Public Intoxication	8
Family Abuse/Neglect	11
Warrant Served	136
Forgery/Fraud	10
Resisting Arrest	02
Reckless Conduct	06
Shoplifting	07
Criminal Mischief	64
Disorderly Conduct	06
Hindering Apprehension	01
Breach of Peace	117
Criminal Threatening	16
Stalking	04

MOTOR VEHICLE OFFENSES

Driving While intoxicated	35
Speeding	514
Unregistered Vehicle	31
Non-Inspection	44
Stop-Sign	22
Driving After Suspension	19
Following too Close	09
Conduct after Accident	02
Operating without License	07
Misuse Plates	05
Improper Operation	107
Reckless Operation	05
Improper Passing on Right	00
Yellow Line	56
Passing School Bus	28
Defective Equipment	289
Parking Violations	00
Child Restraint	04
Open Container	04
Littering	30
OHRV Violations	27
Failure to Dim Lights	02
Disorderly Conduct M/V	08

MISCELLANEOUS ACTIVITIES

Motor Vehicle Warnings	440
Assist Motorist	236
Alarms answered	145
Doors/Windows Opened	185
Assist Other Police	764
Breath/Blood Tests	45
Relays	125
Fires/Flood	55
Assist Other Agencies	1768
Missing Persons	22
Violation Protective order	22
Civil Papers	79

ACCIDENTS

Damage over \$1000.	99
Damage Under \$1000.	78
Accidents with Injuries	11
Fatals	00
Involving animals	23
Hit & Run	11
Pedestrian/Bicycle	01
1 Veh. Accidents	66
2 Veh. Accidents	110
more than 2 vehs.	01

North Star Lodge #8 of the Free & Exceeded
Masons of the State of New Hampshire.

L-R: Corporal Bill
Colborn, Chief Ed Samson
Larry Gates





HIGHWAY DEPARTMENT

The highway department had a rough year with the flood in June and the three ice storms in December. We were not able to complete some of the jobs we wanted to do this year because of the flood and waiting for wetland permits.

There is a good chance that we will need to replace the Town Garage in the near future because of structural and foundation problems. We had a structural engineer look at the building and he recommended replacement.

We hired Roger Brown Jr. to fill the mechanic's position. Roger is doing a very good job and seems to fit right in.

Jim Savage has informed the Town of Lancaster that he will be retiring at the end of March 2003. Jim has 40+ years for the Town of Lancaster and will be greatly missed.

Projects completed in 2002

- We replaced 1400 ft. of sidewalk.
- We redid the entrances to Park Street, Church Street, High Street, Bunkerhill Street, Geo. M. Stevens, The Motor Inn, and Burnside Street.
- We widened and graveled a portion of Pleasant Valley Road.
- Built a new 32 ft. x 48 ft. salt shed.

Projects to be worked on in 2003

- Replace box culvert on Summer Street at Indian Brook.
- Rebuild Summer Street from Indian Brook to Page Hill Road.
- Pave a one-inch topcoat the entire length of Garland Road.
- Purchase a new backhoe.
- Purchase state owned land adjacent to the salt shed on Reservoir Road.
- Replace more sidewalks.

Respectfully submitted,
Dennis Patnoe PWD



LANCASTER TRANSFER STATION AND RECYCLING CENTER



The Transfer Station had one lost time injury and because of this we are still without the demo grinder so it is costing us more for trucking. We are waiting for the Insurance Company to OK it. We also lost the motor in the loader. This is the reason that the demo budget is over expended.

We hired Bill Brown to fill the foreman's position. Bill is doing a good job.

The Transfer Station committee has been working for about eight months on a new location for the Transfer Station and what type of facility it will be.

This year the recycling rate for the products that went through our facility is 61%

Amount of M.S.W. shipped to Mt. Carberry Landfill in 2002	535 Tons
Amount of demo shipped to NCES Landfill in 2002	354 Tons
Amount of recycled items collected at the Transfer Station in 2002	841 Tons

2002 M.S.W. BUDGET (P.A.Y.T.)

BUDGETED EXPENDITURES	\$76,480.00	ACTUAL EXPENDITURES	\$78,707.29
BUDGETED REVENUE	\$70,000.00	ACTUAL REVENUE	\$71,815.00
UNCOLLECTED BAG REVENUE FOR 2002			\$ 2,070.00
<u>UNSOLD BAGS IN STOCK</u>			<u>\$ 8,800.00</u>
COST TO TAX PAYER			(\$3,977.71)

2002 C&D BUDGET (DEMO AND RECYCLING)

BUDGETED EXPENDITURES	\$109,650.00	ACTUAL EXPENDITURES	\$119,066.49
<u>BUDGETED REVENUES</u>	<u>\$45,000.00</u>	<u>ACTUAL REVENUES</u>	<u>\$ 52,430.00</u>
COST TO THE TAX PAYER FOR DEMO & RECYCLING			\$ 66,636.49
<u>COST TO THE TAX PAYER FOR MSW</u>			<u>(\$3,977.71)</u>
TOTAL COST TO THE TAX PAYER			\$ 62,658.78

COST AVOIDANCE BY RECYCLING 841 TONS x \$67.10 PER TON	
PLUS TRUCKING COST =	\$58,011.00

Respectfully submitted,
Dennis Patnoe PWD

LANCASTER WATER AND WASTEWATER TREATMENT FACILITIES

Lagoon Wastewater Treatment Facility

E.P.A. #NH100145

2002 was certainly a year of anticipation for the Wastewater Facility, as we finally purchased and installed our JWC Auger Monster sewage grinder and auger. This unit should have been painted gold instead of green, as it is definably a gem in disguise. This piece of equipment has eliminated the daily “raking of the racks” and also has reduced our screenings by more than 75 percent. Also, this will allow the entire system a break from the heavy amounts of screenings, which don’t break down and decompose easily, nor are they easy to pump without problems. Many thanks to all who made this project a reality and success.

A new alarm and security system was installed at the Heath Street Pumpstation. This upgrade alerts the operator of any security and operational concerns by means of telephone and paging services. The old system required someone to physically see the red flashing light on the corner of the Town Hall. This created too much lag time for required response.

Grange Wastewater Treatment Facility

E.P.A. #NH0101249

Year 2002 was full of continuous research and experiment for the Grange Facility as we are still trying to eliminate all infiltration into the system. The influent flow rate continues to decrease but more “tweaking and prodding is needed” to keep the facility in compliance.

This coming year we plan to have the entire collection system examined with the use of a T.V. camera. This will show us the condition of the collection system and whether there is any infiltration we cannot see.

Lancaster Water Treatment Facility

E.P.A. #1291010

In 2002, the Lancaster Water Facility produced a total of 149,287,600 gallons of treated water to the Lancaster community with an average flow rate of 409,007 gallons per the day. The months of May and August proved to be most demanding.

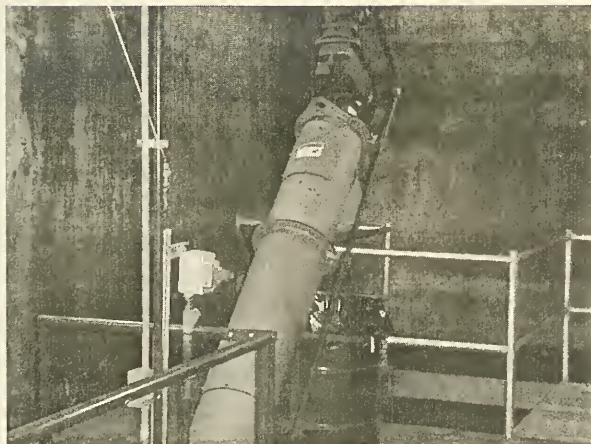
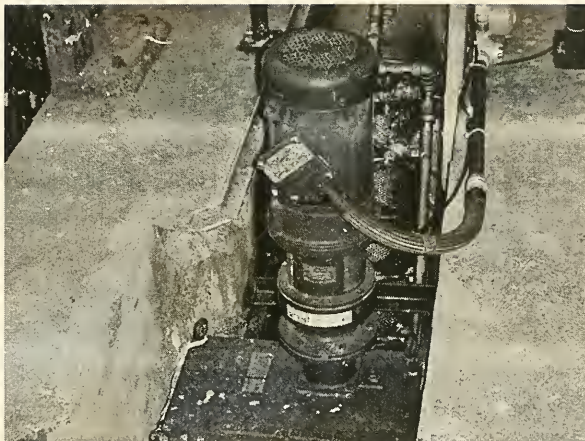
The Middle Street pressure-reducing building is completely refurbished from the damage received in the Forbes equipment fire. Many thanks to the Lancaster Fire Department for their efforts in saving the building from destruction.

A new alarm and security system was installed at the Water Treatment Facility due to an electrical storm that damaged the old alarm system. The new alarm system is more reliable and capable of many future upgrades.

Respectfully Submitted

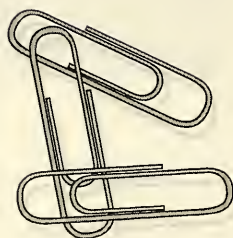
Timmy J. Bilodeau
Chief Operator
Water and Wastewater

Influent Channel Monster with a 2.7 MGD Flow Capacity.



Auger Monster which removes screenings from Influent Flow.

NOTES:



THE STATE OF NEW HAMPSHIRE
TOWN OF LANCASTER
LANCASTER TOWN WARRANT
2003

To the inhabitants of the Town of Lancaster, in the County of Coos, qualified to vote in town affairs.

You are hereby notified, to meet at the Town Hall in said Lancaster on Tuesday, the 11th day of March, at Eight O'clock in the forenoon to act upon the subjects hereinafter mentioned. The polls will be open at said meeting place on said date from Eight O'clock in the forenoon to act upon Article 1 by written ballot and will remain open until 7:00 P.M. for this purpose.

The business meeting will be held at 7:30 P.M. at the above mentioned Town Hall to act upon the remaining articles.

ARTICLE 1: To choose One (1) Selectman for three (3) years; One (1) Moderator for two (2) years; One (1) Trustee of Trust Funds for Three (3) years; One (1) Library Trustee for three (3) years; One (1) Cemetery Trustee for three (3) years; One (1) Emmons Smith Fund Committee member for three (3) years; Three (3) Budget Committee Members for three (3) years; Three (3) Colonel Town Spending Committee members for three (3) years.

ARTICLE 2: To see if the Town will vote to raise and appropriate the sum of **One Hundred Five Thousand Dollars (\$105,000.00)** to be added to the following Capital Reserve Fund accounts previously established for the purpose and in the amounts indicated:

Town Re-Evaluation	\$ 5,000.00
Highway	\$ 20,000.00
Fire Dept.	\$ 20,000.00
Town Hall Improvements	\$ 10,000.00
Bridge Replacement	\$ 25,000.00
Police Dept	\$ 5,000.00
Employee Benefits	\$ 5,000.00
Colonel Town	\$ 10,000.00
Library	<u>\$ 5,000.00</u>
Total	\$105,000.00

This article is included in Article 25, the operating budget. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of **Two Hundred Thousand Dollars (\$200,000.00)** for the purpose of acquiring a fire truck and to borrow in the name of the municipality by issuance of serial notes or bonds in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), a sum not to exceed **Fifty Thousand Dollars (\$50,000.00)** for the purpose of defraying the costs of the forgoing, and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to do whatever else may be necessary and convenient in connection with the exercise thereof, and further to authorize the receipt and expenditure of any federal, state or other aid which may be available for said purpose and in addition, to authorize the withdrawal and expenditure of **One Hundred Fifty Thousand Dollars (\$150,000.00)** from the Fire Department Capital Reserve fund created for this purpose. (Vote by paper ballot after discussion – 2/3rd vote required) (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of **Three Thousand Two Hundred Dollars (\$3,200.00)** for the support of the Caleb Group (enhancing independent living). (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 5: To see if the Town will vote to raise and appropriate the sum of **One Thousand Five Hundred Dollars (\$1,500.00)** for the support of the Lancaster Humane Society. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of **Six Thousand Dollars (\$6,000.00)** for the support of the North Country Senior Meals and Transportation Program. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of \$.75 per capita (**Two Thousand Four Hundred Sixty Dollars - \$2,460.00**) for the Town's share of the operating budget for the Mt. Washington Regional Airport Authority for the current fiscal year. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of **Five Thousand Eight Hundred Five Dollars (\$5,805.00)** for the support of White Mountain Mental Health and Developmental Services. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of \$.40 per capita (**One Thousand Four Hundred Four Dollars - \$1,404.00**) for the support of the American Red Cross – Greater White Mountain Chapter. (Not recommended by the Board of Selectmen or the Budget Committee)

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of **Four Thousand Dollars (\$4,000.00)** for the support of the Tri-County Community Action Program. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of **Two Hundred Thirty Dollars (\$230.00)** for the support of the North Country Home Health and Hospice Agency. (Not recommended by the Board of Selectmen or the Budget Committee)

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of **Three Thousand Dollars (\$3,000.00)** for the support of the CloverLeaf Drop in Center. (Not recommended by the Board of Selectmen or the Budget Committee)

ARTICLE 13: To see if the Town will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000.00)** for the support of the Lancaster Renaissance Program. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 14: To see if the Town will vote to raise and appropriate the sum of **One Hundred Thousand Dollars (\$100,000.00)** for the purpose of bridge replacement and to authorize the withdrawal and expenditure of said sum from the Bridge Replacement Capital Reserve Fund created for that purpose. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 15: To see if the Town will vote to authorize the Selectmen to purchase property of Joyce M. Bean, consisting of a rectangular parcel of land located off Mechanic Street in Lancaster, NH, with appropriate dimensions of 36' x 225' to effectuate a boundary line adjustment between property of said Bean and the Town of Lancaster and further to raise and appropriate the sum of **Two Thousand Eight Hundred Seventy Seven Dollars (\$2,877.00)** for this purpose. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 16: To see if the Town will vote to authorize the Selectmen to purchase property of John and Constance Cardinal, William J Cardinal and Charlotte Sweeney, said property being designated on the Town tax map as lot 34, Map P14 to locate a new domestic water pump station to increase water pressure in Holton Park and further to raise and appropriate the sum of **Seven Thousand Five Hundred Dollars (\$7,500.00)** for this purpose. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of **One Hundred Thousand Dollars (\$100,000.00)** to build a new domestic water pump station to increase water pressure in Holton Park; out of this amount **Sixty Three Thousand Six Hundred Ninety Dollars (\$63,690.00)** to come from 12/31/02 unreserved fund balance with remainder from taxation. This article is included in Article 25, the operating budget (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 18: To see if the Town will vote to authorize the Selectmen to purchase property of the State of New Hampshire, said property being designated on the Town tax map as lots 27 & 30, Map P14, for future expansion and further to raise and appropriate the sum of **Eleven Thousand One Hundred Dollars (\$11,100.00)** for this purpose. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 19: To see if the Town will vote to raise and appropriate the sum of **Eighty Four Thousand Dollars (\$84,000.00)** to purchase a backhoe and to authorize the withdrawal and expenditure of said sum from the Highway Capital Reserve Fund created for that purpose. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 20: To see if the Town will vote to raise and appropriate the sum of **Twenty Seven Thousand Dollars (\$27,000.00)** to purchase a truck and to authorize the withdrawal and expenditure of one-half of said sum from the Water Capital Reserve Fund created for that purpose when established and one-half from the Sanitation Capital Reserve Fund created for that purpose when established. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 21: To see if the Town will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000.00)** to purchase air-rators for the sanitation lagoons and to authorize the withdrawal and expenditure of said sum from the Sanitation Capital Reserve Fund created for that purpose when established. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 22: To see if the Town will vote to authorize the Selectmen to donate the upright piano located in the town hall to the White Mountains Regional High School Drama Club. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 23: To see if the Town will vote to raise and appropriate the sum of **One Thousand Dollars (\$1,000.00)** for the purpose of supporting the White Mountain Regional High School Class of 2003 Chem-Free Last Blast. These funds to be used to promote alcohol and drug free students by sponsoring a safe, chemical free graduation celebration. This year's celebration will be held at the Loon Mt. Resort. (By Petition) (Not recommended by the Board of Selectmen or the Budget Committee)

ARTICLE 24: To see if the Town will vote to discontinue fluoridation of the town drinking water. (Recommended by the Board of Selectmen and the Budget Committee)

ARTICLE 25: To see if the Town will vote to raise and appropriate the sum of **Three Million Nine Hundred Thousand Eight Hundred Four Dollars (\$3,900,804.00)** which represents the operating budget. Said sum includes Articles 2 & 17 but does not include any other Warrant Articles.

ARTICLE 26: To vote to see if the Town of Lancaster is in favor of the Tri County CAP proposed housing project at 56 Main Street, Lancaster, NH. (By Petition)

ARTICLE 27: Should the February 18, 2003 Superior Court rule in favor of the Tri County CAP project, we request that the Town of Lancaster appeal the decision. (By Petition)

ARTICLE 28: Resolved, that the Town of Lancaster will work closely through its Board of Selectmen and with other North Country communities to communicate our common interests in actively participating in the revision of the White Mountain National Forest Plan, focusing on continued management for the multiple uses of timber, recreation, wilderness and clean water.

ARTICLE 29: Whereas, New Hampshire residents pay the 12th highest cost of insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Lancaster, New Hampshire, call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:

- Everyone, including the self-employed, unemployed, un-and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

(By Petition)

ARTICLE 30: Whereas, the new Governor proposes to arbitrarily cap state education funding below the level defined as necessary for educational adequacy; and

Whereas, he advocates a reincarnation of the old system of discretionary “targeted aid” as a substitute for the obligatory state adequacy funding now in place; and

Whereas, these measures would not reduce taxes, but instead would shift the cost of state and federal mandates to the local level; and

Whereas, these measures would unconstitutionally widen the disparity in local school tax rates;

Be it Therefore Resolved: That the Lancaster Town Meeting vigorously opposes any reduction from the present level of state education funding, any shirking of the State’s responsibility for providing and funding public education, and any other measures that disregard the Supreme Court’s interpretation of the constitution in the Claremont decision.

ARTICLE 31: To transact other business that may legally come before this meeting.

Given under our hands and seal this day of February, in the year of our Lord, Two Thousand and Three.

/s/ _____
Bruce Hutchings

/s/ _____
Linda E. Hutchins

/s/ _____
Christopher S. Parker

Board of Selectmen
Town of Lancaster, N.H.

A TRUE COPY OF WARRANT ATTEST:

/s/ _____
Bruce Hutchings

/s/ _____
Linda E. Hutchins

/s/ _____
Christopher S. Parker

Board of Selectmen
Town of Lancaster, N.H.

BUDGET OF THE TOWN OF LANCASTER, NH

Estimated expenditures for the Ensuing Year, January 1, 2003 to December 31, 2003
with Estimated and Actual Appropriations and Expenditures of the Previous Year,
January 1, 2002 to December 31, 2002.

Purposes of Appropriation	Actual Approp. Current Year	Actual Expnd. Current Year	Selectmen's Budget Ens. Fisc. Year	Budget Committee's Appropriations Ens. Fisc.	
				Year Recommend	Not Recommend
GENERAL GOVERNMENT					
Executive	\$61,700.00	\$61,414.00	\$63,700.00	\$63,700.00	
Elections, Registrations, & Vital Records	\$36,210.00	\$35,554.00	\$37,085.00	\$37,085.00	
Financial Administration	\$145,254.00	\$135,773.00	\$146,590.00	\$156,590.00	
Project Impact & Grants	\$225,236.00	\$226,080.00	\$79,268.00	\$79,268.00	
Safety Committee	\$2,500.00	\$833.00	\$1,724.00	\$1,724.00	
Legal Expense	\$27,000.00	\$26,048.00	\$30,000.00	\$30,000.00	
Personnel Administration	\$222,100.00	\$210,184.00	\$234,380.00	\$234,380.00	
Planning & Zoning	\$9,650.00	\$9,045.00	\$14,100.00	\$14,100.00	
General Government Building	\$31,300.00	\$27,536.00	\$41,050.00	\$44,050.00	
Cemeteries	\$34,420.00	\$35,689.00	\$40,790.00	\$40,790.00	
Insurance	\$58,800.00	\$60,682.00	\$55,750.00	\$55,750.00	
Advertising & Regional Association	\$20,140.00	\$18,500.00	\$10,000.00	\$10,000.00	
PUBLIC SAFETY					
Police	\$374,555.00	\$360,130.00	\$396,605.00	\$392,605.00	\$4,000.00
Ambulance	\$289,520.00	\$304,261.00	\$322,270.00	\$322,270.00	
Fire	\$125,466.00	\$118,044.00	\$121,320.00	\$121,320.00	
Lancaster Fair	\$20,000.00	\$21,094.00	\$22,000.00	\$22,000.00	
AIRPORT/AVIATION CENTER					
Airport Operations	\$2,460.00	\$2,460.00			
HIGHWAYS AND STREETS					
Highways and Streets	\$441,570.00	\$433,797.00	\$640,280.00	\$640,280.00	
Street Lighting	\$38,000.00	\$30,749.00	\$30,000.00	\$30,000.00	
Parking Meters	\$1,000.00	\$940.00	\$1,000.00	\$1,000.00	
SANITATION					
Solid Waste Collection	\$23,000.00	\$22,360.00	\$22,360.00	\$22,360.00	
Solid Waste Disposal	\$186,130.00	\$197,774.00	\$198,244.00	\$198,244.00	
Sewer Department	\$216,022.00	\$206,873.00	\$243,765.00	\$243,765.00	
WATER DISTRIBUTION & TREATMENT					
Water Services	\$307,482.00	\$288,071.00	\$308,925.00	\$308,925.00	
ELECTRIC					
Electric Operations					
HEALTH					
Administration	\$1,670.00	\$1,121.00	\$1,690.00	\$1,690.00	
Pest Control	\$2,450.00	\$2,110.00	\$950.00	\$950.00	
Health Agencies & Hospitals	\$20,909.00	\$20,909.00	\$41,344.00	\$41,344.00	

Purposes of Appropriation	Actual Approp. Current Year	Actual Expend. Current Year	Selectmen's Budget Ens. Fisc. Year	Budget Committee's Appropriations Ens. Fisc.	
				Year Recommend	Not
WELFARE					
Direct Assistance	\$27,000.00	\$25,432.00	\$27,000.00	\$27,000.00	
Other Programs	\$11,100.00	\$11,100.00			
CULTURE & RECREATION					
Parks & Recreation	\$239,575.00	\$238,254.00	\$294,239.00	\$294,239.00	
Library	\$182,214.00	\$178,851.00	\$186,495.00	\$186,495.00	
Patriotic Purposes	\$3,000.00	\$2,975.00	\$3,000.00	\$3,000.00	
DEBT SERVICE					
Prin-Long Term Bonds/Notes					
Int.-Long Term Bonds/Notes					
Interest on TAN					
CAPITAL OUTLAY					
Mach., Veh., & Equip.	\$22,300.00	\$21,686.00	\$3,780.00	\$3,780.00	
Buildings	\$40,000.00	\$41,557.00	\$105,000.00	\$105,000.00	
Improvements other than Buildings	\$121,000.00	\$138,925.00	\$62,100.00	\$62,100.00	
OPERATING TRANSFERS					
Capital Reserve Funds	\$212,600.00	\$212,600.00	\$110,000.00	\$105,000.00	\$5,000.00
TOTAL APPROPRIATIONS	\$3,783,333.00	\$3,729,411.00	\$3,896,804.00	\$3,900,804.00	\$9,000.00

**Estimated revenues for the Ensuing Year, January 1, 2003 to December 31, 2003
with Estimated and Actual Revenues of the Previous Year,
January 1, 2002 to December 31, 2002**

Sources of Revenues	Estimated Revenue Prior Year	Actual Revenue Prior Year	Estimated Revenues Ensuing Year
TAXES			
Land Use Change Taxes	\$17,000.00	\$15,200.00	\$17,000.00
Yield Taxes	\$25,000.00	\$21,301.00	\$25,000.00
Payment in Lieu of Taxes	\$12,000.00	\$19,970.00	\$12,000.00
Other Taxes	\$2,440.00	\$2,840.00	\$2,000.00
Int. & Pen. - Delinquent Taxes	\$55,000.00	\$57,860.00	\$55,000.00
LICENSES, PERMITS & FEES			
Business Licenses & Permits	\$200.00	\$200.00	\$200.00
Motor Vehicle Permit Fees	\$482,000.00	\$497,597.00	\$500,000.00
Building Permits	\$1,000.00	\$1,170.00	\$1,000.00
Other Lic. Permits & Fees	\$17,000.00	\$24,199.00	\$20,800.00
FROM STATE			
Shared Revenue	\$40,329.00	\$79,242.00	\$40,329.00
Highway Block Grant	\$83,093.00	\$83,093.00	\$83,093.00
State & Federal Forest Land	\$812.00	\$812.00	\$812.00
Railroad Tax	\$2,450.00		\$2,450.00
Room & Meals Taxes	\$94,148.00	\$94,148.00	\$94,148.00
Grants & Projects	\$38,726.00	\$32,374.00	\$61,750.00
Emergency Management	\$2,000.00	\$2,026.00	\$1,168.00
Project Impact	\$124,245.00	\$17,125.00	\$50.00
CHARGES FOR SERVICES			
Income From Departments	\$215,017.00	\$247,713.00	\$185,100.00
Other Charges (Ambulance)	\$230,000.00	\$267,390.00	\$320,270.00
MISCELLANEOUS REVENUES			
Sale of Municipal Property	\$37,500.00	\$37,952.00	\$4,000.00
Interest on Investments	\$10,000.00	\$10,419.00	\$10,000.00
Col Town - Cemeteries - Library	\$276,895.00	\$268,984.00	\$344,729.00
INTERFUND OPER. TRANSFERS IN			
Sewer	\$216,022.00	\$214,497.00	\$243,765.00
Water	\$307,482.00	\$296,593.00	\$308,925.00
Capital Reserve Funds	\$47,600.00	\$127,881.00	\$371,000.00
OTHER FINANCING SOURCES			
Proc from Long Term Notes & Bonds	\$0.00	\$0.00	\$50,000.00
Fund Balance	\$177,000.00	\$177,000.00	\$265,000.00
TOTAL REVENUES AND CREDITS	\$2,514,959.00	\$2,597,586.00	\$3,019,589.00
Total Appropriations (Excl. of Certain Warrant Articles)			
Less: Amt. of Est. Revs. (Excl. of Taxes)			
Amt. of Taxes Raised (Excl. of School & County			
Total Appropriations (Excl. of Certain Warrant Articles)		\$3,900,804.00	
Less: Amt. Of Est. Revs. (Excl. of Taxes)		\$3,019,589.00	
Amt. Of Taxes Raised (Excl. of School & County)		\$881,215.00	

PROJECT IMPACT

In July of 2000, the Federal Emergency Management Agency, (FEMA), awarded Lancaster a \$150,000 Project Impact Grant. Project Impact is a national program that strives to build “Disaster Resistant Communities”. With support from Federal and State government officials, communities learn to protect themselves from the devastating effects of disasters by taking actions that will dramatically reduce disruption and loss. The term used for this strategy of protecting oneself from future disaster-related losses is mitigation. In the year 2002, the Town of Lancaster moved forward with various mitigation measures in an effort to become a “Disaster Resistant Community”.

We have submitted our first All-Hazard Mitigation Plan to FEMA Region I for approval. This All-Hazard Plan identifies all of Lancaster’s potential natural and man-made hazards along with suggestions to rectify the hazards. This Plan will give the town a direction to follow in its hazard mitigation efforts and will also be an important tool to help the town receive federal funding to pay for future mitigation projects. We expect to receive approval of our Plan in the near future. Once approved, a copy of the final Plan will be kept at the Town Office. Anyone interested in taking a look at the final product will be welcome to stop by.

This past summer we used Project Impact money to pay for completion of bank stabilization on the Israel River near Heath Street. In past years the riverbank had been scouring away due to ice and high water. This scouring posed a danger to the main sewer lines running across the river in the area. The main sewer manhole on the embankment has been rebuilt and sealed. The area has also been riprapped and should protect the area for many years to come. We would like to thank P & R Excavation for all their hard work.

In 2001, Project Impact paid to have a digital map created of all the manholes located in the flood plain. WE have been experiencing a problem with leakage during high water events and needed to know the potential sources of the leaks. Now that we have the manholes mapped we will be using Project Impact money to seal all of them so there won’t be any more leaks. We have purchased all the materials necessary to complete this job. We expect to have this project completed this spring before the corn is planted in the fields.

We will also be using Project Impact money to fund part of the culvert replacement on Summer Street near Indian Brook Trailer Park. We have the Wetland’s permit in hand, and now must only wait for the snow to melt before work begins.

We’re looking forward to a very successful year in our efforts to make Lancaster a safer place to live.

Respectfully submitted,

Becky Oleson,
Project Impact Coordinator

EMERGENCY MANAGEMENT

On June 12, 2002, Lancaster experienced it's only true 'emergency' of the year. Due to the heavy rains of the previous days, there was flooding in the area of Second Street in the Lancaster Mobile Home Village and also on Summer Street by Indian Brook Trailer Park. Rising waters caused the need for evacuation of several trailers on Second Street for part of the morning. Using a boat loaned by North Country 4x4, members of the fire department were able to clear a blockage in the small stream that runs along the edge of the park. Beavers in the area apparently caused this blockage. Later in the day, all of the homes in the Indian Brook Trailer Park were evacuated for the night. Rising water required that the power in the park be shut off. A berm had to be built around the town's water pumping station on Summer Street to keep water from infiltrating the building. The water subsided enough by morning to allow residents to return to their homes. Due to this incident, plans are now underway to replace the culvert running underneath Summer Street so that this flooding may be alleviated in the future. If everything goes as planned, the culvert will be replaced with a bigger more efficient one this spring.

Many members of the Emergency Medical Services and several members of the Fire Department received training in handling hazardous material incidents this past summer. This training has allowed for many of our first responders to become even more qualified to handle emergency situations in the area.

There will be some changes taking place in Lancaster's Emergency Management this coming year. Becky Oleson has recently resigned her post as Emergency Management Director. She felt that in light of all the recent goings-on in the country, that she didn't have enough time to dedicate to the position. We have several candidates in mind and hope to have a new Director within the month.

COLONEL TOWN RECREATION



To say that 2002 was an exciting year for Colonel Town would be an understatement. Positive things have been happening, and it's been fun to be a part of these fast-paced changes. In March, we welcomed our newest Spending Committee member, Donna Bouthillier, and said goodbye to our Treasurer, Bob Snowman. Bob has been an integral part of the Spending Committee for many years and has generously given his time to Colonel Town.

Heidi Barker worked very hard writing a grant in February, and that hard work paid off when we were notified that we were awarded the Northern New Hampshire Foundation Grant. This grant has impacted Colonel Town and community in numerous ways. We were able to purchase a digital camera, and embark on creating a web site. Initially, what was earmarked to be a Colonel Town web site turned out to be a town effort. Now the Town of Lancaster has a home page with active links to Colonel Town, the Fire Dept., the Ambulance Dept., and the Police Dept. We now have online registration available and the capability of informing the public what's happening at Colonel Town. Be sure to check it out if you haven't seen it yet at www.town.lancaster.nh.us.

The summer was extremely busy, with the pool and various day camps, some of these camps were taught by volunteers and we truly appreciate their time and effort. Horse Camp was extremely popular this summer and we're hoping to make it available to more children next year, because the program filled to capacity in one day! A busload took a trip to Montreal to watch the Expos play. A great time was had by all.

The Spending Committee adopted a No Smoking Policy on May 8, 2002. Smoking is no longer allowed in the buildings or on the grounds at all, including the Community Camp. Signs have been posted to remind people of this newly adopted policy.



AmeriCorps came to Colonel Town for a week. This group only required supplies to make any repairs we needed. People generously rallied and donated money for these supplies. What a wonderful and encouraging experience to witness! The AmeriCorps group helped get the pool ready for its June opening, painted the snack bar and dugouts, wallpapered the upstairs kitchen and painted some rooms as well as the front porch. Their help was invaluable this year! Again, Heidi Barker helped make this possible through her continuous efforts.

The pool opened on schedule this year and incurred relatively few maintenance problems. Mark Rivard and Tim White volunteered their services to determine what was wrong with the pool vacuum. Their time and effort gave us the opportunity to buy a \$450 part, instead of having to purchase a \$6,000 vacuum. Due to its dangerous condition, we decided not to let children enter the pool house. Estimates have been obtained regarding the pool, too. The pool is beyond repair and will need to be replaced. The cost will be about \$300,000. We said goodbye to our Pool Director, Janet Roberts. Janet has been a wonderful swimming instructor and staff member. This was made evident by the testimonies given at her farewell party. We wish Janet the best of luck.

Changes have been made to the Community House and grounds. If you drove past the front entrance this summer you probably saw the gorgeous flowers. Bryan and Lynda Bloom worked very hard planning this landscaping project. It was great to see such brilliant colors sprucing up the front yard. Six

truckload of mulch were added to the playgrounds to further ensure the children's safety. The FunRaisers repaired the fencing on "A" and "B" fields. The gym floor looked great after being refinished in August. The Community House roof was reshingled. In doing so, however, structural problems were found and will have to be addressed in the next few years. Jeff Tirey donated his time and expertise in determining the problems. The Lou Leaver Fund paid for the new carpet and stair treads. We were also able to purchase a Scag field mower. A special thanks goes to Mark Rivard for donating a Scag mower each summer so that we could keep the fields looking great. In order to maintain our web site and generate appropriate financial documents and records, we bought a new computer.

The Colonel Town Community Collaboration Event, funded by the grant we received, took place October 19th. This was an ongoing effort that took months to plan. There were more than 100 people, including children, who attended the event. People came together to discuss what Colonel Town means to the community, what is currently offered, and changes they would like to see implemented. There was a brainstorming session in which people could offer their "pie in the sky" dreams for Colonel Town. Many were mentioned, including an indoor pool and hockey rink. Action teams were created from those interested in pursuing these new visions. The groups are: Facilities Management Plan, Financial Management Plan, Intergenerational Group, Communications, and Volunteers Group. It's not too late to join in on these groups! We still need your help!



We have worked extremely hard this year to make the programs we offer more accessible to the public and create new programs to offer each season. Signups at school have been very effective. We had over 160 children sign up and participate in this year's basketball intramural league. Twenty teams in all – wow! Jazz dance classes were among the new programs offered this year. This was very popular, with over 40 dancers comprising just 2 classes. Because the feedback from these classes was so overwhelmingly popular, we've decided to expand our dance offerings to include tap, ballet and modern dance.

After compiling information for October's Visioning Day, we were amazed at the astoundingly large number of volunteer hours that are donated each year to Colonel Town. Volunteers are crucial to our programs' successes. This year's Volunteer of the Year is awarded to Jean Oleson. Jean is one of those "quiet" volunteers who works very hard behind the scenes and usually flies under the radar when recognition is given out. Her generosity and consistent dedication is a true depiction of how extraordinary a volunteer can be. She remains very active in baseball, serving as the Bambino President in the early 80's and in the snack bar and helped coordinate Treasurer/Vice President of the newly organized Greater North Woods Cal Ripken League. Her role in the collects and deposits money received helps park cars at the fair and sells advertisement signs to raise money and also served as the Secretary. She also doesn't mind getting dirty, because she routinely participates in the Field Clean-Up Days. Jean has helped with the Bob Lowe tournaments since 1982, volunteered at the Father/Daughter dances, as well as soccer tournaments, and helped plan the Movie Under the Stars events. Jean was a tremendous help this year in working as part of the Visioning Team in planning for the Community Collaboration Event. Regardless of what it is, you can always call and rely on



her to fill any need and be confident that it will get done. If we could add up the number of hours that Jean has donated to Colonel Town over the last 20 years, the number would definitely be mind-boggling! Jean Oleson's humble attitude and giving spirit, coupled with her dedication and terrific work ethic, make her a valuable asset to Colonel Town and the community.

In closing, we'd like to thank the volunteer coaches for a remarkable year. Intramural and travel teams couldn't survive without their dedication. Children benefit from the many positive experiences they incur while playing for these teams. You help make memories they won't soon forget!

Respectfully submitted,
Edward & Denise Wood, Directors

The Spending Committee:

Sharon Atkinson, Chairperson

Heidi Barker

Andy Cliche

Patrick Payer

Jay Riff

Donna Bouthillier

Richard McGinnis

Patti Rexford

Trisha Rivard



COLONEL TOWN RECREATION
2003 Proposed Budget

	Jan - Dec 03
Income	
Community Camp	1,000.00
Fees	
Field Fees	400.00
House Fees	2,000.00
Pool Fees	17,500.00
Program Fees	38,000.00
Total Fees	57,900.00
Fundraiser	7,589.00
Interest	
Checking Interest	150.00
Total Interest	150.00
Miscellaneous Income	
Snack Bar Income	6,500.00
Vending Machine	
Income	1,100.00
Total Miscellaneous	
Income	7,600.00
Safe Haven Tuition	60,000.00
Town Funding	
Capital Exp./Operating	
Income	50,000.00
Sewer	2,000.00
Water	3,000.00
Total Town Funding	55,000.00
Trust Income	
Administrative -	
Allocation	44,380.87
Campground -	
Allocation	1,175.65
House/Grounds -	
Allocation	43,250.44
Pool - Allocation	15,193.04

Total Trust Income	<u>104,000.00</u>
Total Income	<u>293,239.00</u>
Gross Profit	293,239.00
Expense	
Appropriations	200.00
Audit Fee*	500.00
Automobile Expense	500.00
Bank Service Charge	25.00
Capital Expenditures	25,000.00
Colonel Town's Cemetery	
Lot	125.00
Community Camp	
Expense	
Electric	1,700.00
Maintenance	<u>1,500.00</u>
Total Community Camp	
Expense	3,200.00
Equipment	2,500.00
Fuel	7,000.00
Grant Expense	5,000.00
Honeywell*	7,900.00
Insurance	
Disability Insurance*	260.00
Insurance - Health*	17,024.00
Insurance - Life*	258.00
Insurance - Multi	
Peril/Auto	100.00
Insurance - Work	
Comp	2,500.00
Liability Insurance	2,500.00
Treasurer's Bond	<u>100.00</u>
Total Insurance	22,742.00
Maintenance	
Electrical Repairs –	
House	14,250.00
House and Grounds	2,000.00
Mats/Carpet Cleaning	650.00
Supplies	1,500.00

Maintenance - Other	2,800.00
Total Maintenance	<u>21,200.00</u>
Office Supplies	2,000.00
Payroll Expenses	
Payroll - Admin	35,000.00
Payroll - Maintenance	20,000.00
Payroll - Pool	18,000.00
Payroll - Programs	6,500.00
Payroll - Safe Haven	51,300.00
Payroll Taxes	
Payroll Taxes - Admin	2,677.50
Payroll Taxes - Maintenance	1,530.00
Payroll Taxes - Pool	1,377.00
Payroll Taxes - Programs	498.00
Payroll Taxes - Safe Haven	3,925.00
Unemployment	<u>400.00</u>
Total Payroll Taxes	<u>10,407.50</u>
Total Payroll Expenses	141,207.50
Pool Expenses	
Chemicals	4,000.00
Electricity	2,500.00
Fuel	1,700.00
Maintenance	5,000.00
Programs	<u>1,200.00</u>
Total Pool Expenses	14,400.00
Postage and Delivery	225.00
Printing and Reproduction	150.00
Program Expense	
Halloween Supplies	600.00
Referees	3,800.00
Supplies	2,000.00
Travel Team	1,000.00
Program Expense –	<u>7,500.00</u>

Other	
Total Program Expense	<u>14,900.00</u>
Rec./Conf. Meetings	500.00
Repairs	
Equipment Repairs	<u>1,085.00</u>
Total Repairs	1,085.00
Retirement*	2,356.50
Safe Haven Expenses	
Advertising	100.00
Food	510.00
Petty Cash	175.00
Supplies	200.00
Telephone	<u>480.00</u>
Total Safe Haven Expenses	1,465.00
Snack Bar Supplies	3,000.00
Telephone*	2,258.00
Trash	1,800.00
Treasurer's Pay	400.00
Utilities	
Gas and Electric	5,800.00
Sewer	2,000.00
Water	<u>3,000.00</u>
Total Utilities	10,800.00
Vending Machine Supplies	<u>800.00</u>
Total Expense	<u>293,239.00</u>
Net Income	<u>0.00</u>



Colonel Town Recreation
2002 BUDGET

	<u>Jan - Dec 02</u>	<u>Budget</u>
Income		
Bequeaths	500.00	
Community Camp	915.00	1,500.00
Earned Discounts	60.36	
Fees		
Field Fees	353.23	500.00
House Fees	2,523.38	2,000.00
Non C/T Programs	234.00	
Pool Fees	18,008.54	17,000.00
Program Fees	39,567.51	31,500.00
Safe Haven Rent	3,600.00	3,600.00
T-Shirt/Sweatshirt	809.00	
Total Fees	<u>65,095.66</u>	<u>54,600.00</u>
Fundraise	7,782.45	2,825.00
Grants	3,265.00	
Interest		
Checking Interest	<u>280.29</u>	<u>50.00</u>
Total Interest	280.29	50.00
Lou Leaver		
Reimbursements	2,708.12	
Miscellaneous Income		
Snack Bar Income	7,130.97	3,000.00
Vending Machine		
Income	<u>1,299.85</u>	<u>1,600.00</u>
Total Miscellaneous		
Income	8,430.82	4,600.00
Payroll Taxes Refund	21.14	
Town Funding		
Capital Expenditure	25,000.00	25,000.00
Operating Income	25,000.00	25,000.00
Sewer	2,000.00	2,000.00
Water	<u>3,000.00</u>	<u>3,000.00</u>
Total Town Funding	55,000.00	55,000.00
Trust Income		
Administrative -		
Allocation	47,454.04	49,075.00

Campground -		
Allocation	1,257.04	1,300.00
House/Grounds -		
Allocation	46,245.33	47,825.00
Pool - Allocation	16,245.12	16,800.00
Total Trust Income	<u>111,201.53</u>	<u>115,000.00</u>
Total Income	<u>255,260.37</u>	<u>233,575.00</u>
Gross Profit	255,260.37	233,575.00
Expense		
Appropriations	0.00	200.00
Audit Fee*	1,000.00	1,000.00
Automobile Expense	513.01	500.00
Bank Service Charge	24.23	25.00
Capital Expenditures	25,536.37	25,000.00
Colonel Town's Cemetery		
Lot	158.00	125.00
Community Camp Expense		
Electric	1,827.47	1,500.00
Maintenance	<u>2,117.75</u>	<u>1,300.00</u>
Total Community Camp		
Expense	3,945.22	2,800.00
Equipment	8,984.80	500.00
Fuel	6,223.82	7,000.00
Grant Expense	3,158.84	
Grounds	1,450.42	2,500.00
Honeywell*	14,312.81	15,396.00
Insurance		
Disability Insurance*	423.96	400.00
Insurance - Health*	32,241.85	35,113.00
Insurance - Life*	423.91	400.00
Insurance - Multi		
Peril/Auto	75.24	200.00
Insurance - Work		
Comp	2,297.00	4,000.00
Liability Insurance	2,478.15	2,900.00
Treasurer's Bond	<u>100.00</u>	<u>100.00</u>
Total Insurance	<u>38,040.11</u>	<u>43,113.00</u>
Lou Leaver -	2,708.12	

Improvements

Maintenance

Supplies	1,453.20	1,500.00
Maintenance - Other	2,800.19	3,000.00
Total Maintenance	<u>4,253.39</u>	<u>4,500.00</u>

Miscellaneous

House/Grounds	999.96	1,000.00
Total Miscellaneous	<u>999.96</u>	<u>1,000.00</u>

NCCC Group Projects

Office Supplies	1,581.90	1,500.00
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Payroll Expenses

Payroll - Admin	28,283.20	27,000.00
Payroll - Maintenance	23,140.19	18,500.00
Payroll - Pool	18,500.03	18,000.00
Payroll - Programs	6,077.47	9,000.00

Payroll Taxes

Payroll Taxes - Admin	2,110.88	2,066.00
Payroll Taxes - Maintenance	1,612.77	1,415.00
Payroll Taxes - Pool	1,378.89	1,377.00
Payroll Taxes - Programs	526.53	688.00
Unemployment	509.04	100.00
Payroll Taxes - Other	0.00	
Total Payroll Taxes	<u>6,138.11</u>	<u>5,646.00</u>

Total Payroll Expenses	82,139.00	78,146.00
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Pool Expenses

Chemicals	3,128.65	4,600.00
Electricity	2,628.73	2,500.00
Fuel	1,014.31	1,700.00
Maintenance	5,020.34	5,000.00
Programs	1,302.61	1,000.00
Total Pool Expenses	<u>13,094.64</u>	<u>14,800.00</u>

Postage and Delivery	223.84	225.00
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Printing and Reproduction	148.99	150.00
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Program Expense

Fees Held for Non C/T

Programs	574.00	
Halloween Supplies	799.92	1,000.00
Referees	2,765.00	3,800.00
Refunds	506.00	
Supplies	2,775.99	2,500.00
T-Shirt/Sweatshirt (Pd by Fees)	807.15	
Tool Show Expense	1,425.00	
Travel Team	1,413.48	1,000.00
Program Expense - Other	9,886.81	7,000.00
Volunteer Gifts	246.73	

Total Program Expense	21,200.08	15,300.00
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Rec./Conf. Meetings	347.00	300.00
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Repairs

Equipment Repairs	2,027.14	1,000.00
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Total Repairs	2,027.14	1,000.00
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Retirement*	2,628.26	4,550.00
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Snack Bar Supplies	3,008.14	1,500.00
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Telephone*	3,505.79	3,145.00
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Trash	1,720.00	1,500.00
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Treasurer's Pay	600.00	400.00
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Utilities

Gas and Electric	4,987.69	5,800.00
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Sewer	1,461.30	2,000.00
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Water	2,416.15	3,000.00
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Total Utilities	8,865.14	10,800.00
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Vending Machine Supplies	992.50	1,600.00
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Total Expense	254,226.19	238,575.00
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Net

Income	1,034.18	-5,000.00
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February 28, 2003

Report to the Citizens of Lancaster, Beneficiaries of the Col. Francis L. Town Trust:

2002 was a difficult year for the Colonel Town Trust, as the major stock indices declined sharply and interest rates fell to forty-year lows, causing a significant reduction in interest income. The Trust performed better than the markets during 2002, but that was no cause for celebration.

Payments to the Colonel Town Spending Committee decreased \$11,543 from the prior year, down 9.4% to a total of \$111,301 for the year. These payments represent an income yield of 3.5% on the 12/31/02 Trust principal balance of \$3,172,875.

The market value of the Trust's principal declined 8.5% during the year. While 3.5% of that 8.5% decline is attributable to the payments made to the Spending Committee, it is our objective each year to make those distributions while at the same time increasing the Trust principal's value by more than the rate of inflation. Though we did not accomplish that goal during the year, we did realize net capital gains of \$20,437, and realigned the equity portfolio at year-end in an effort to take advantage of historically low stock prices.

The market value of the Trust at year-end was \$2,904,192. Expenses of administration decreased \$980 from the prior year, to a total of \$10,483. This amount is 0.35% (.0035) of the average assets held by the Trust during the year, the same ratio as last year.

The Investment Committee continued its meetings during the year to review the Trust's administration, and met with the investment management firm, Charter Trust Company. In order to help preserve the current income (for payments to the Spending Committee) in the face of declining yields on debt securities, we directed Charter to sell some equities during the year and adjust the portfolio to hold more bonds and fewer stocks. This also helped to insulate the account somewhat from equity market declines.

Looking ahead, we do not expect a significant increase in distributions to the Spending Committee during 2003, primarily due to the difficult interest rate environment. We are investigating management options to see if there are any ways to increase these distributions in future years, while preserving the Trust's earning power for future generations.

Respectfully submitted,

TRUSTEES FOR THE TOWN OF LANCASTER UNDER WILL OF FRANCIS L. TOWN
(COLONEL TOWN INVESTMENT COMMITTEE)

Roger Gingue, Chairman
David Hill, Treasurer
Dennis Merrow
Donald Crane
James Whithed
Hal Goolman
Douglas Shearer

LANCASTER MUNICIPAL CEMETERIES

The Trustees of the Lancaster Municipal Cemeteries oversee and maintain six cemeteries: Summer Street Cemetery (located across from Col. Town field and at the end of Cemetery Street), Wilder Cemetery on Main Street (on the hill between the Methodist and Christian Science Churches), #10 Cemetery (located on Martin Meadow Pond Road), Marden Cemetery (located on North Road), a one-person lot (located on South Lancaster Road), and Wentworth Cemetery (located on Pleasant Valley Road).

David Currier, who is the supervisor for all of the above cemeteries, and his two assistants, Darwin Hurlbert, Jr. and Damrongsak Boonrasi did a very good job in maintaining our cemeteries. We would like to take this opportunity to show our appreciation by thanking them for a job well done.

Overall, it has been a very quite year. If anyone should happen to see someone doing any inappropriate things, to please call one of the Cemetery Trustees listed below or report the incident to the Lancaster Police Department immediately. We would greatly appreciate it.

As a reminder, every year, we usually request that the people remove the faded ornaments, dead flowers or plants, and other lawn decorations by May 1st in preparation for the clean-up for Memorial Day and this summer months. No dogs are allowed at any of the cemeteries.

We have received many favorable comments about the condition of the cemeteries. We, as the committee, are proud of our cemeteries. We welcome any ideas and comments you may have, whether they are good or bad. And we also welcome any donation of flowers, bulbs and plants.

We had 12 regular and 9 cremation burials.

Respectfully submitted,

CEMETERY TRUSTEES

Joyce C. White
Ronald N. Bailey
Michael W. Nadeau



Photo by: Jill Brooks

THE WEEKS MEMORIAL LIBRARY

Annual Report 2002

Prepared by Barbara R. Robarts, Library Director

Almost four years have now passed since the Weeks Memorial Library's addition was completed. Renovations to the old portion of the library continue. Wingate Hall, the library meeting room, has received attention this year. The old wall-mounted radiators, which had become a hazard, were finally removed. After several years of fundraising, the Friends of the Weeks Memorial Library were able to add a small kitchenette to the room, which adds to its flexibility. A crew of "Friends" will complete the plaster repair, painting, and shelf mounting early in 2003. The floor of the stage was also refinished and lighting for the main room repaired. Still to be done – lighting for the stage itself and reversal of the front door to open out as building code requires.

Another gift from the library's Friends was the installation of the new sign, created and installed by Sheelah MacKillop of SDI signs. As with the kitchenette, the sign was paid for by the Friends who raised the money for its purchase.



Two more sections of shelving will soon be purchased for the adult stacks with gifts in memory of Lynn and Mary Horton, Louise Miller, and Barbara Day and from the Lancaster Rose Quilters.

The library continues to offer an ever-increasing variety of programs. Preschool story hour, Reading Patch Club (grades 4/5), and an extensive summer reading program are part of the regular programming for children. Plans for programs targeting other age groups are in the works. The Masons of the North Star Lodge generously donated funding to enhance the summer series. Adult programs included the annual travel nights, a four month Humanities book discussion *With Earth In Mind*, monthly lectures of various topics by both local and Humanities Council scholars, and a weekly game night.

Many groups use the library regularly for their meetings – among them the Lancaster Rose Quilters, AARP Tax Assistance, North Country Garden Club, Origami Club, and the Guildhall Flyers. The Adult Tutorial Program, offering tutoring for GED, English as a Second Language, and basic reading and math, uses the library at least one full day each week. Tutors are desperately needed for an hour or two a week to assist with this service.

A Library Services and Technology grant purchased a new computer and printer, enabling staff to move a computer into the children's room. A second LSTA grant brought \$1500 of books on multiculturalism and diversity. A CLiF grant gave the library \$1200 of children's books (a \$900 grant plus a \$300 anonymous donation).

During 2002 library circulation increased 7%. The book collection nears 40,000 items, including over 1,000 videos and 700 books-on-tape. Gifts of books, videos, and tapes are always welcome. As always the library staff appreciates any suggestions and comments for coming year.

REPORT OF THE TRUST FUNDS FOR THE TOWN OF LANCASTER

On December 31, 2002

Date Created	Name of Trust Fund	Purpose of Fund	Principal Beg. Bal.	Principal End Bal.	Interest Beg. Bal	Interest End Bal.	Total P & I
1914	Lyman Blandin Fund	Benefit of Needy	\$66,988.15	\$66,988.15	\$19,120.18	\$19,725.19	\$86,713.34
1880	Cemetry Fund	Beautify Cemetery	198,673.64	198,673.64	2,760.28	3,278.53	201,952.17
1926	Helen W.C. Dennison Fund	Care of Cross Park	7,344.71	7,344.71	720.66	841.63	8,186.34
1932	Jas. L. Dow Fund	Beautify Parks & Streets	7,384.53	7,384.53	3,972.27	4,094.20	11,478.73
1910	Historical Trust	Compile History of Town	1,220.74	1,220.74	617.38	637.54	1,858.28
1915	Chapin C. Brooks Fund	Benefit of Lancaster School	7,332.89	7,332.89	2,059.40	2,180.37	9,513.26
1920	Emmon Smith Fund	Benefit of Needy	61,694.37	61,694.37	17,603.68	15,621.33	77,315.70
1918	G. M. Stevens Fund	Beautify Cemetery	192,210.07	192,210.07	8,128.90	3,171.98	195,382.05
1910	Library Trust	Benefit Weeks Library	24,140.60	24,140.60	1,021.03	398.42	24,539.02
1996	WMRHS Scholarship	Scholarship Fund	14,847.60	14,847.60	4,167.81	4,412.62	19,260.22
Total Common Funds			<u>\$581,837.30</u>	<u>\$581,837.30</u>	<u>\$60,171.59</u>	<u>\$54,361.81</u>	<u>\$636,199.11</u>
1914	Lyman Blandin Fund	Benefit of Needy	\$15,345.81	\$15,345.81	\$42,079.51	\$42,939.61	\$58,285.42
1935	Monahan Trust	Benefit of Public Nursing	1,105.20	1,105.20	1,909.56	1,943.91	3,049.11
1926	Dennison Trust	Care of Cross Park	925.35	925.35	4,233.04	4,310.26	5,235.61
1880	Cemetery Trust	Beautify Cemetery	54,022.09	54,022.09	8,282.87	1,908.97	55,931.06
Sub-total			<u>\$71,398.45</u>	<u>\$71,398.45</u>	<u>\$56,504.98</u>	<u>\$51,102.75</u>	<u>\$122,501.20</u>
1975	C/R – Fire	Purch. Fire Equipment	\$88,580.16	\$118,580.16	\$11,609.58	\$13,039.18	\$131,619.34
1980	C/R – Water	Purch. Water Dept. Equipment	35,079.39	50,079.39	3,436.55	4,122.59	54,201.98
1980	C/R - Sanitation	Purch. Sanitation Equipment	68,580.02	93,680.02	6,721.81	6,639.01	100,319.03
1980	C/R - Highway	Purch. Highway Equipment	129,700.17	149,700.17	-	3,406.33	153,106.50
1982	C/R - Ambulance	Purch. Ambulance	1,307.93	1,307.93	-	572.49	1,880.42
1987	C/R - Landfill Closeout	To Close Landfill	175,257.30	225,257.30	49,975.20	53,930.23	279,187.53
1987	C/R - Industrial Development	Bus & Industrial Development	71,584.66	71,584.66	54,426.01	56,425.43	128,010.09
1993	C/R - Town Hall	Town Hall Improvement	24,000.00	34,000.00	9,184.41	9,775.52	43,775.52
2001	C/R - PAYT Program	Pay As You Throw Program	20,000.00	20,000.00	122.19	423.53	20,423.53
2001	C/R - Weeks Library		5,000.00	10,000.00	2.78	52.08	10,052.08
1995	C/R - Sewer Pollution		46,059.59	-	1,594.59	-	-
2001	C/R - Col. Town Spending		5,000.00	5,000.00	2.70	77.64	5,077.64
1998	C/R - Bridges	Repair Bridges	125,000.00	121,875.73	20,853.55	23,249.03	145,124.76

1999	C/R - Town Revaluation	Future Revaluation	35,000.00	55,000.00	1,940.39	2,546.47	57,546.47
2002	C/R - Police Dept.	Future Costs of Equip & Bldg	-	5,000.00	-	1.10	5,001.10
2002	C/R - Employee Benefits		-	3,000.00	-	0.64	3,000.64
		Sub-total of Town C/R's	<u>\$830,149.22</u>	<u>\$964,065.36</u>	<u>\$159,869.76</u>	<u>\$174,261.27</u>	<u>\$1,138,326.63</u>
1984	WMRHS - Scholarships	Scholarships	\$12,660.58	\$12,660.58	\$103,129.56	\$107,639.62	\$120,300.20
1987	C/R - Forestry		37,233.04	37,233.04	15,934.42	16,730.82	53,963.86
1994	C/R - Bldg Repairs & Maint.	School Bldg Repairs & Maint.	75,644.06	45,908.65	-	-	45,908.65
1998	C/R - School Plow Vehicle	Purch. Plow Equipment	10,896.08	10,896.08	-	163.09	11,059.17
1998	C/R - Road & Driveway Reprs	Road/Drive Repairs	40,000.00	40,000.00	2,630.46	3,269.03	43,269.03
		Sub-total School Funds	<u>\$176,433.76</u>	<u>\$146,698.35</u>	<u>\$121,694.44</u>	<u>\$127,802.56</u>	<u>\$274,500.91</u>
GRAND TOTAL ALL FUNDS			<u><u>\$1,659,818.73</u></u>	<u><u>\$1,763,999.46</u></u>	<u><u>\$398,240.77</u></u>	<u><u>\$407,528.39</u></u>	<u><u>\$2,171,527.85</u></u>

BUILDING PERMITS ISSUED

The Town of Lancaster reviewed and approved building permits for new buildings, additions, and renovations. The following is a summary of the permits:

<u>PERMIT #</u>	<u>OWNER</u>	<u>LOCATION</u>
02-001	High Peak, Inc.	Industrial Park Road, Lot #13
02-002	Michael J. Spinelli	80-82 Main Street
02-003	Chad Zanes & Amy Nelson	99 Wesson Road
02-004	W. Anne Jackson	41 Gore Road
02-005	Coos & Essex Agri. Society	Lancaster Fairgrounds
02-006	Merlyn Baker	445 North Road
02-007	Kevin Kopp	29 Middle Street
02-008	Melissa Hanson	180 Main Street
02-009	Harold "Butch" Munce	100 Bridge Street
02-010	Eric & Sally Livingstone	6 Grandview Drive
02-011	Lewis & Daphne Cassidy	47 Portland Street
02-012	MER Entertainment, LLC	44 Main Street
02-013	Easter Seals of NH	525 Prospect Street
02-014	Charles Fitch III	Summer Street
02-015	Robert Berube, Jr.	64 Page Hill Road
02-016	David Begin	28 Mechanic Street
02-017	Paul Arno	547 North Road
02-018	Leo & Rebecca Enos	309 Main Street
02-019	Harold "Butch" Munce	100 Bridge Street
02-020	Gregory Woodward	24 Kilkenny Street
02-021	Michael Connors	142 Grange Road
02-022	George Sansoucy	279 Main Street
02-023	Jeffrey S. Young	48-52 Main Street
02-024	Paul H. Hood	44 Pleasant Valley Road
02-025	Kevin Cassidy	off Buffalo Road
02-026	Carl Yunghans	49 Garland Road
02-027	James H. Whithed	175R Martin Meadow Pond Rd
02-028	Thomas H. Kingston	81 Main Street
02-029	William & Kristine Colborn	Martin Meadow Pond Road
02-030	Nancy Colborn	37 Mechanic Street
02-031	Nancy Colborn	37 Mechanic Street
02-032	Blandine Shallow	Pinen Have Road
02-033	Virginia T. White	94 Prospect Street
02-034	James & Lisa Hampton	8 Rowell Road
02-035	Lancaster Realty Assoc., Inc.	7 Chelle Road
02-036	Travis Blodgett	21 Pine Haven Road
02-037	Wayne L. Cormier	56 Bunker Hill Street
02-038	Kevin Ball & Stephanie Simonds	468 Prospect Street
02-039	Gwendolyn E. Haspel	140 Elm Street

PERMIT #**OWNER****LOCATION**

02-040	H. Alexis & Margaret Moser	574 North Road
02-041	Reed Spaulding	194 Main Street
02-042	Ed Dorr, Jr & Karin St. Peter	Crystal View Road
02-043	Joan O'Boyle	Lot adjacent to 16 Grove Street
02-044	Jerry DeMoras	47 Railroad Street
02-045	Everett Rexford	Hoopers Drive
02-046	Jason P. Monley	37 Prospect Street
02-047	Karl Perkins	2 Pine Haven Road
02-048	James Burgess	24 Community Camp Road
02-049	Daniel King	32 Mechanic Street
02-050	Edward Samson, Jr.	85 Summer Street
02-051	Raymond Dubreuil, Jr.	Causeway Street
02-052	Roger Gingue	8 Blackberry Lane
02-053	Robert Berube, Jr.	64 Page Hill Road
02-054	Gregory Abbott, Sr.	563 Main Street
02-055	Brenda Wheeler & Steve Galipeau	22 Grange Road
02-056	Lancaster Snow Drifters	152 Prospect Street
02-057	Dennis Rylands	16 Stockwell Road
02-058	Amerigas	489 Main Street
02-059	John & Cathy Trumbull	80 Rowell Road
02-060	Lawrence Powell	33 Fletcher Street
02-061	Tom Southworth	267 Garland Road
02-062	Alfred White	10 Cubb Street
02-063	Angela Russell	50 Martin Meadow Pond Road
02-064	Gary & Nancy Ehrig	98 Rowell Road
02-065	Kevin McGee	22 Woodcrest Lane
02-066	Scott & Debra Ryder	30 Hodge Road
02-067	Michael Othot	127 Page Hill Road
02-068	Timothy J. Durand	Crystal View Road
02-069	Janice Treat	183 Pleasant Valley Road
02-070	Kevin Terry	Grange Road
02-071	William MacDonald	18 Brook Road
02-072	Christopher Parker	516 North Road
02-073	Richard McGinnis	352 North Road
02-074	Jackie & Mike Polisen	Weeks Road
02-075	Barbara Gilbert	14 Grandview Drive
02-076	Frank Savage	621 Main Street



PLANNING BOARD

The Lancaster Planning Board has had a busy year with almost twice as many planning applications to review. The Board is working to revise the Subdivision and Site Plan Review regulations, as well as the Zoning Ordinance with the assistance of the Zoning Board. The Board has also begun to review all Building Permit applications before they are issued. The Board meets the second Tuesday of each month and meets the fourth Tuesday to review building permits or for work sessions as necessary.

This year the Board held hearings on the following:

- #513 Carl and Sandra Yunghans, Garland Road
2-lot subdivision
- #514 Emmanuel Marceau, Prospect Street
15-lot subdivision
- #515 Lancaster Realty Associates, Inc., 7 Chelle Road, off Route 2
Proposed 4 additional buildings
- #516 Dan Benoit, Dan's Service Center, 250 Summer Street
Proposed expansion of business
- #517 Charles E. and June R. Locke, McGary Hill Rd/Pleasant Valley Rd.
4-lot subdivision
- #518 North Country Motors
Voluntary merger of 3 lots
- #519 Jason M. Savage, between Elm St. and Water St.
3-lot subdivision
- #520 George E. Sansoucy, Reed Road
Lot-line adjustment
- #521 Janice Treat, 64 McGary Hill Road
2-lot subdivision
- #522 Kevin McGee, 22 Woodcrest Lane
Voluntary merger of 2 lots
- #523 Lancaster Snowdrifters, 152 Prospect Street
Proposed Clubhouse
- #524 Lancaster Furniture, 563 Main Street
Proposed 2 buildings
- #525 Othot Realty, Inc. L.L.C., 127 Page Hill Road
2-lot subdivision

- #526 Lancaster Fireman's Assoc., Canal St.
Proposed museum
- #527 Steve Hartman, 44 Main St.
Proposed change of use to retail
- #528 Joan Minor O'Boyle, 16 Grove St.
Voluntary merger
- #529 Richard Harris, Route 3 north
Proposed 2 mini storage buildings
- #530 David and Susan Hood, 89 Main St.
Proposed change of use from laundry to office
- #531 Millard Martin, Jr., 237 North Rd.
Voluntary merger
- #532 Everett and Phyllis Rexford, Hoopers Drive
Lot-line adjustment
- #533 James Dubreuil, 500 North Road
Lot line adjustment
- #534 North Country Motor Sales, 29 Middle St.
Expansion of use
- #535 Gregory Cloutier and Steve Hartman, 95-99 Main St.
Change in use, addition of apartments
- #536 David and Joyce Bourget, between Water St. and Elm St.
Voluntary merger of 2 lots
- #537 Aldine and Mary Tillotson and Constance W. Eastman Trust, 11 Spring St.
Lot line adjustment
- #538 John E. Lane, Jr., 88-90 Main St.
Change in use from craft shop to cyber café
- #539 Ronald and Carol Bailey and Michael and Elaine Gainer, 5 Grandview Dr.
Lot line adjustment
- #540 Mary Jane Falkenham, 57 and 59 Elm St.
Lot line adjustment
- #541 Mark Morel, off Martin Meadow Pond Rd.
Proposed 2-lot subdivision

REPORT OF WELFARE DEPARTMENT

Town welfare has provided financial assistance to families and individuals with identified and verified needs. The financial commitment by the Town has been helped with our work fair program.

The amount spent this past year is as follows:

WELFARE ACCOUNTABILITY							
	Food	Rent	Fuel	Medical	Electric	Other	Total
January	\$55.00	\$2,923.00	\$0	\$742.59	\$324.69	\$0	\$4,045.28
February	\$35.00	\$855.00	\$0	\$130.74	\$0	\$64.80	\$1,085.54
March	\$65.00	\$1,446.00	\$432.50	\$42.95	\$0	\$0	\$1,986.45
April	\$75.00	\$875.00	\$0	\$32.93	\$235.64	\$0	\$1,218.57
May	\$15.00	\$573.46	\$0	\$376.78	\$271.18	\$0	\$1,236.42
June	\$90.00	\$2,002.50	\$55.00	\$24.99	\$246.49	\$0	\$2,418.98
July	\$180.00	\$1,544.00	\$0	\$0	\$0	\$0	\$1,724.00
August	\$30.00	\$1,374.00	\$0	\$0	\$0	\$0	\$1,404.00
September	\$40.00	\$1,247.00	\$91.70	\$15.39	\$147.12	\$0	\$1,541.21
October	\$96.50	\$1,611.93	\$114.90	\$0	\$0	\$115.00	\$1,938.33
November	\$55.00	\$1,930.00	\$102.40	\$931.36	\$109.59	\$0	\$3,128.35
December	\$115.00	\$2,461.50	\$210.00	\$918.10	\$0	\$0	\$3,704.60
Totals	\$851.50	\$18,843.39	\$1,006.50	\$3,215.83	\$1,334.71	\$179.80	\$25,431.73
Revenue						-659.34	
Actual						\$24,772.39	

Respectfully Submitted by:

Joyce A. McGee
Welfare Director

LANCASTER ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment had another busy year hearing 17 different cases. Zoning Board members also held 11 work sessions to propose amendments to the Zoning Ordinances and had 2 joint meetings with the Planning Board, Conservation Commission and Selectboard.

- #400 Petition of Larry & Holly Coulter for a variance. Continued from 12/19/2001. The board decided that the proposed use of the property was permitted by the special exception granted on 11/01/77. Two motions for rehearing were filed and denied by the Zoning Board. The case went the next step, to the Court.
- #401 Lancaster Realty Associates, Inc. for a special exception to allow the construction of 3, single story apartment buildings. Granted
- #402 Appeal from an administrative decision from Dean Walts for a Motor Sports Club. Appeal was continued until 05/01/02. The appeal was denied.
- #403 Eric & Sally Livingstone for a variance to construct an addition. Granted
- #404 Thomas H. & Nancy L. Kingston for a variance to allow a third apartment on property on Main Street. Granted
- #405 Ensco Media Group for a special exception for a free-standing sign larger than allowed. Granted
- #406 Jason Savage for a variance to allow frontage of less than 200' on one lot in a proposed subdivision. Granted
- #407 St. Paul's Episcopal Church for a variance for an addition. Granted.
- #408 David & Louise Lufkin for a variance to construct a garage. Denied.
- #409 Steve Galipeau for a variance to construct a garage. Granted.
- #410 Allen Bouthillier for a special exception to open a gravel pit. Granted.
- #411 Joan O'Boyle for a variance to construct a garage. Granted.
- #412 Tri County Community Action Agency, Inc for a density variance to allow 17 apartments on Main Street. Denied. A motion for rehearing was filed with no action taken by the Zoning Board. An appeal is now before the Court.
- #413 Great North Woods Welcome Center for a special exception for a signage greater than allowed. Granted.
- #396 Todd & Gale Brown for a special exception to permit composting in the agricultural district. This request was continued for one year from 09/26/01. It was unanimously voted by the Zoning Board that a special exception was not needed, as composting is an allowed use in the agricultural zoned district.
- #414 Barbara Gilbert for a variance to place a pre-constructed storage shed. Granted.
- #415 Abbott's Furniture for a special exception for a freestanding sign larger than allowed. Granted.

Procedure for applying for a permit at the Town Office.

1. All permits will be reviewed by the Town Manager and the Fire Department Fire Prevention/Code Enforcement Officer, the Planning Board and when necessary the Public Works Director and Conservation Commission.
2. Any applicant wanting to apply to the Zoning or Planning Board must first provide to the Town Manager a narrative of the proposed project. A letter of determination will be issued by the Town Manager stating the process that must follow.
3. A maximum review period of 15 days will take place before a permit or letter of requirement is issued.

The Zoning Board consists of five full members and two alternatives. All members are volunteers appointed by the Board of Selectmen. The Zoning Board meets on the last Wednesday of each month, when required, at 7:00 PM in the second floor of the Town Hall. If you are interested in serving on the Zoning Board of Adjustment, please contact the Town Office at 788-3391. Your name will be forwarded to the Board of Selectmen.

Respectfully submitted,

Colin Sutherland, Chairman
Alan Savage, Vice Chairman
Jean Tenney
James Hammond
Dennis Merrow

Rebecca Oleson, Alternate
Allen Bouthillier, Alternate



Photo by: Jill Brooks

THE CALEB GROUP
Interfaith Volunteer Caregivers
30 Highland Street, Whitefield, NH 03598

The year, 2002, was a very good year for the Caleb Group. During the year we were able to raise enough funds, and recruit and train volunteers so we could continue our heartfelt mission...Enhancing independent living for the elderly, infirm, and homebound by relieving isolation and assisting with friendly visits, care, and supportive services through a network of volunteers and the fostering of caring communities.

The Caleb Group assisted more than 211 Bethlehem, Dalton, Groveton, Jefferson, Lancaster, Littleton, Twin Mountain, and Whitefield seniors. In 2002, volunteers donated over 4,100 hours and 33,337 miles. The transportation issue has not changed, up here in the North Country, and our wonderful volunteers drove an additional 1,000 miles, over the previous year. We are so lucky to have over 119 active volunteers, who provide a very crucial support system to their elderly neighbors. Without these volunteers, The Caleb Group would not exist. Other than our transportation service, which provides rides for shopping, medical appointments, and just getting out of the house, these volunteers also help their older neighbors with such things as friendly visiting, telephone reassurance, chores, paperwork, light housekeeping, and errands. Caleb volunteers also assist with various other community programs, such as, the Commodity Supplemental Food Program every other month. These volunteers deliver food to elders who are totally homebound. The Caleb Group, working in conjunction with Shaw's Supermarket of Littleton, provides day old bread to seniors that are having a hard time making ends meet. Caleb volunteers distribute the bread to elders in many of the communities. In September of 2002, The Caleb Group teamed up with Wal-Mart, of Littleton, to start a pet food project. Wal-Mart not only gave a financial donation, but also donated all their ripped bags of pet food to the program. For 2002, The Caleb Group distributed over 850 pounds of pet food to help the elderly feed their pets. Caleb volunteers still provide training for senior who want to learn how to use computers. Computer classes are held, every Wednesday morning, at the Highland House Computer Lab.

There are no fees for the volunteer caregiver services provided by The Caleb Group. The program is funded through grants, fundraising, donations, and generous appropriations of the towns in which the services are provided. We want to thank the residents of Lancaster for their support and for making it possible for us to continue to provide these much needed services to the area's elders. The \$3,200 appropriated at last year's Town Meeting was greatly appreciated, and we ask for your continued support in 2003.

Volunteers are always in great demand, so if you would like to be a volunteer caregiver, request a volunteer, or know someone who would benefit from our services, please contact the Caleb Office at 837-9179.

Respectfully submitted,

Bobbie Gaudes
Program Director



ANNUAL REPORT 2002

CONNECTICUT RIVER JOINT COMMISSIONS

This year the Connecticut River Joint Commissions have looked at issues as wide-ranging as management of wild trout in the river's headwaters to recreational trails on abandoned rail lines. Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river and its valley.

This year we hosted public presentations by the states and EPA on a major study of contamination in the river's sediments. Following up on widespread public concern for riverbank erosion, we have restored two priority sites identified by our technical team and the county conservation districts on the mainstem. A third will be completed next summer. We have assisted the Army Corps of Engineers with a reconnaissance of other major erosion sites.

With the support of the four US Senators from New Hampshire and Vermont, we were able to provide \$145,000 in Partnership Program grants for locally inspired projects, including grants for citizen water quality monitoring on Mill Brook in Vermont and the Ashuelot River in New Hampshire, a bi-state Milk Marketing Study Group, and the Connecticut River Birding Trail guide.

We continue to work to bring the attention of federal and state agencies to *the Connecticut River Corridor Management Plan*, to give local people new influence in the decisions of their government when it comes to their river. For example, our local subcommittees called for better local protection of shoreland, valley farms, and floodplains. We encourage towns to adopt the *River Plan* into their town's master plan.

CRJC supports efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with businesses and the states to strengthen the local base for tourism through visitor centers in then "waypoint communities" along the Connecticut River Byway. This year we created exhibits for each of them, and provided staff and coordination for the Byway effort. Visit the Byway at www.ctrivertravel.net.

Our five local river subcommittees are an active voice for river issues in their regions. We welcome the public to our meetings on the last Monday of each month. Visit our web site at www.crjc.org for a calendar of meetings, useful information and links, or see our newsletter, *River Valley News*.

Dr. Robert Christie, Connecticut River Commissioner

VT Connecticut River Watershed Advisory Commission – NH Connecticut River Valley Resource Commission

P.O. Box 1182 – Charlestown, NH 03603 – 603-826-4800 – Fax 603-826-3065 – www.crjc.org



ANNUAL REPORT – 2002
Riverbend Subcommittee
Connecticut River Joint Commissions

This year, the Subcommittee sponsored a public meeting to share the results of a study of river sediments and fish tissue in our region, by the EPA and the states of Vermont and New Hampshire.

We also worked with the Towns of Lunenburg and Lancaster, and the Vermont Leadership Center, to build a new public access at the Mt. Orne Bridge for fishing and launching car-top boats.

We have distributed boating guides to the river and a new map and guide for the Connecticut River Byway, a regional economic development project focusing on the river, natural resources, recreation, farming, history, culture, and local products. Copies of both of these free publications are available at the visitor centers in Lancaster and Wells River.

We have continued to carry out our legal obligation to provide information and assistance to the states, towns, and local landowners on projects near the river, including riverbank stabilization.

The Riverbend Subcommittee is advisory and has no regulatory authority. Citizens interested in representing the Town should contact the Selectmen. The public is invited to join our meetings, held on the fourth Thursday evening of every other month, usually in the Littleton Community House. Helpful information, including advice on bank erosion, riparian buffers, and obtaining permits for work in or near the river, a calendar of meetings, and a summary of the Connecticut River Corridor Management Plan, are on the web at www.crjc.org.

Leighton Pratt, Bill Allin, and Ron Wert, Lancaster Representatives

LANCASTER CONSERVATION COMMISSION

I would like to take this opportunity to thank the members of the Commission for their interest and participation. We continue to enjoy the opportunity of serving the Town of Lancaster by overseeing environment issues and ensuring that the interaction of the local citizenry with our environment is appropriate. The task of assisting those who would like to modify their property falls to us. We have maps showing the location of wetlands, flood plains, bogs, soil types, forests, and scenic views and byways in addition to other resources of use to anyone wishing to utilize them. We have a new tool, which was provided through funding by the Connecticut River Joint Council. This is a computer based mapping program with aerial photographs of the Town of Lancaster.

Our goal is to allow the landowners as much freedom as possible in the use of their land. We also can provide them with information that will, hopefully, keep them from running afoul of the myriad of laws, rules, and regulations governing the use alteration, and development of their land.

Those who served on the board in 2002 are:

Ronald Wert – Chairman
Dr. Robert Christie
David Rexford
Paul Crane
Allan Carr

We would like to thank Annetta McGinnis for her service and wish her well with her new business.

We would like to welcome Nancy Southworth to the Commission.



"Birds Eye View of Lancaster"



HERITAGE TRAIL



It has been a busy year for the Heritage Trail Committee. As soon as the spring snow melted, we finished the plank bridge across Indian Brook where the trail turns north from the Kilkenny rail bed. The usual spring brushing and clearing of the trail followed. The short section from Riverside Drive to Route #2 was so overgrown we could not find the trail. It was noted that most of the nails holding the 100 or so plastic yellow direction arrows are now embedded in the expanding tree trunks. We have decided to replace them with wood arrows and paint blazes. The big project for this year has been the building of a 120-foot long bog bridge on the section of the trail near Page Hill Road that was under water this spring. Twenty-six 8-foot logs were cut, the top surface removed to make a flat walking surface, transported and set in place along one side of the trail (to leave room for snowmobilers and 4-wheelers).

Several new projects are planned next year. A plank walkway will be laid across a boggy area on the section between Reed Road and Route #3. Steps will be constructed up the steep embankment from River Road. It seems likely that the long-awaited Dalton section will be completed this year. When we connect our Lancaster section, the trail will be continuous on south through Franconia Notch. We have applied for State financial support for these and other projects.



The New Hampshire Heritage Trail is a 230-mile walking path from the Massachusetts border to Canada. The 12-mile Lancaster section of the trail starts at the Dalton town line on Martin Meadow Pond Road, and ends on Page Hill Road at the Northumberland town line. Maps are available at the Town Hall, the Welcome Center, various downtown business centers and local motels.

The trail exists, in large part, through the gracious consent of many landowners. The committee and the town extend our thanks to them. Please respect their land as you would all private property. The trail is for hiking, snowshoeing, and cross-country skiing only.

We need and welcome volunteers of all ages to help improve and maintain the trail. The committee meets most months of the year on the first Monday at 7 PM at Weeks Memorial Library (but call (802) 892-1026 to be sure we are meeting on any particular month). The trail is a valuable asset to the town. Those of us who hike are glad to give something back for the hours of enjoyment we find in the woods.

Our thanks to the Town Clerk's office for issuing our monthly reports.

Respectfully submitted for the committee,

Richard Robinson, Chairman

COOS ECONOMIC DEVELOPMENT CORPORATION

Even in a worsened economic climate CEDC remained quite busy both on the local, Lancaster front and regionally fulfilling its mission to create jobs and grow the tax base.

Here in town we were active with several parties interested in the Lancaster Industrial Park. One of the prospects is submitting a plan to be the first tenant/property owner in the park. As part of their plan they will connect municipal services (water and sewer) to the park.

Use of the park's two northernmost lots for siting the town's transfer station will bring three-phase power to the park, a critical ingredient for prospective manufacturing entities.

There is also some chance that the impasse of locating a cell-phone tower but the company is some months from determining their tower locations.

On the telecom front, Lancaster will be in for a trial of Verizon's ISDN service, which should bring faster Internet connection to residences and businesses for a nominal fee. Also, North Country Internet Access is looking to site transmitting facilities for its wireless broadband services in Lancaster in the coming months.

There is also some chance that the impasse of locating a cell-phone transmitter at the top of Mount Prospect might be drawing to a successful resolution.

These piecemeal improvements are a long way from the ubiquitous broadband service envisioned by North Country Connect for the region but it is the best that can be accomplished with the continuing market crash of the telecom industry.

Lancaster Loan Fund activity has remained strong with last year's loan guarantees prospering as both Moments of Splendor and Scorpios Pizza have added staff and product offerings. Rialto Theater joined the lot and its renovation has been a key boost to the community's downtown area. Overall \$67,600 in loan guarantees are in place representing 53% of the \$126,000 fund, which leaves \$58,400 remaining for additional investment guarantees for Lancaster business expansion, start-up, or improvement.

CEDC will again manage a technical assistance grant from the USDA's Rural Development Agency helping businesses secure and become proficient in QuickBooks accounting skills. Businesses interested can contact Cindy or Peter at our offices at 788-3900.

Major pre-development efforts in the Whitefield Industrial Park continue, first to secure long-term operation of the biomass energy facility there and then to use that as a lynchpin to attract other manufacturing jobs to the park. The second key piece of pre-development effort is to identify a suitable rail access corridor to the lower level of the park and to construct that spur. That rail line would ensure service through Lancaster and south through Whitefield, Dalton, and St. Johnsbury, a vital link to southern New England markets and resources.

Much like the successful Mountain View hotel development, Whitefield Industrial Park success will mean increased job opportunities for the area and region as countywide development agencies team with the state to diversify the economy while seeking alternate markets for the wood resources so abundant in our landscape.

One final initiative CEDC is working on is the development of bio-oil or bio-energy technologies that will use wood resources (particularly low-grade wood) to produce value-added products such as ethanol, bio-oil (still an unproven product) or other products still in the making.

Success in any of these areas could mean a promising future for wood harvesting, as values would increase beyond traditional levels received for low-grade wood. The work of any development agency is necessarily diverse and broad ranged as we perform due diligence on proposals and prospects in our ever constant search for jobs that improve the standard of living of the region.

CEDC'S staff thanks the many elected officials, board and committee members and others whose volunteer efforts support the work of CEDC and share the vision of a strengthened regional economy benefiting all.

LANCASTER RENAISSANCE

"Renaissance", by definition: "a new beginning". That word pretty much sums up the former "Main Street" program for 2002. Not only was our name changed from "Lancaster Main Street" to "Lancaster Renaissance" but our mission has changed a little too. We have expanded our support of "Main Street" to encompass our entire community.

This year's primary goal was to complete as much as possible on "The Great North Woods Welcome Center", and that we have done! Not only did we greet, accommodate, and direct to local businesses over 9500 people in 2002 we also raised, graded, and seeded this year, poured the front cement slab, finished the interior trip work, finished the display cases, waxed the floors, added internet access, cut expenses, increased income, bought all the exterior paint, painted half the building (waiting on good weather to do other half), solicited and received a grant for and are building a beautiful new sign. Add to this, a recent four-year commitment from an additional tenant and the fact that we are preparing to finish the front stair tower and front porches. All of this while still maintaining and improving all of the town beautification projects and major events such as Lancaster Cooks Food Fair, Lancaster Street Fair, and Olde Tyme Christmas, and are working on a Fall Festival for 2003.

Truly exemplifying the outstanding year "Lancaster Renaissance" has had is the fact that it operated for the first time with out a director allowing the program to redirect every dime of the directors salary back into the program. This was accomplished by the generosity of our volunteers and our Board of Directors. I think it is safe to say this has bee a "Great Year".

Sincerely,

Dean Walts, Chairman
Lancaster Renaissance



MOUNT WASHINGTON REGIONAL AIRPORT REPORT To Towns in the Regional Authority

The year 2002 was a challenging time for the aviation industry in the aftermath of the 9-11-01 terrorist attacks on America. The aftershocks were felt at Mount Washington Regional Airport (MWRA) into 2002, as air traffic was down during the first quarter of 2002, but increased steadily throughout the year allowing the Commission to report a modest \$5,835 surplus.

The MWRA Commission is composed of volunteers who meet monthly at the airport terminal building in Whitefield. Commissioners are: Ken Jordan, Joe Elgosin, and Florian Corriveau, Whitefield; Brian Hardy, Dalton; Fred Hollis, Twin Mountain; Burt Ingerson and David Willis, Littleton; David Hill, Lancaster; Carl Rod, Jefferson; Jayne O'Connor, North Woodstock; E. John LaBrecque, Lincoln; Susan Simpson, Franconia; and Chip Holmes, Bethlehem. Meeting notices and meeting minutes are posted in member towns.

Sources of MWRA of funding include hangar leases, gasoline sales and appropriations from member towns represented on the commission. The Airport Commission recognizes that the generous financial support of member communities is vital to the airport's operation.

During the past year two significant safety improvement projects were completed: (1) a major tree-clearing project that removed obstructions along the west to east flight path, and (2) installation of a new rotating safety beacon. Ninety percent of the funds for the more than \$500,000 investment came from the Federal Aviation Administration (FAA) with the state Division of Aeronautics and the MWRA each contributing 5 percent matches.



The year 2003 will be one of transition. Richard Polonsky, the airport's consultant for several years, has stepped down to devote more time to his business. The Commission intends to recruit a part-time executive director to oversee development of the airport's master plan, implementation of the marketing study, and to seek outside funding sources to solidify MWRA's financial picture through increased airport usage.

The airport continues to grow. This year the Commission expects to review plans for additional hangars. In 2004, work includes design and permitting for a 500-foot runway extension to be built in 2005.

On the human side of the equation, the airport participates in the Angel Flight program, enabling North Country residents to take advantage of free flights to medical facilities as far away as Boston and Worcester, MA.

With the help of user pilots, the MWRA hopes to kindle more interest in flying among young people with airplane rides and discussion groups with local pilots. The MWRA plans to have two fly-ins during the calendar year.

The Mount Washington Regional Airport is a valuable asset supporting the transportation needs of North Country residents, resort hotels and recreation, and businesses. We welcome your thoughts on how we can fulfill our mission to the North Country.

Respectfully submitted,

David Hill, Chairman



North Country Council, Inc.

Regional Commission & Economic Development District
The Cottage at the Rocks
107 Glessner Road
Bethlehem, New Hampshire 03574
(603) 444-6303 FAX: (603) 444-7588
E-mail: nccinc@moose.ncja.net

NORTH COUNTRY COUNCIL

It has been another busy year at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of the major projects are as follows:

Transportation:

- Completed with the NHDOT and member communities the regional bike path map.
- Completed the Route 2 Corridor Study and continue to participate in the Route 2 working group.
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee.
- Conducted 138 traffic counts in 38 communities.

Economic Development:

- Submitted two EDA economic development applications. (The MWVEC technology village and the Dartmouth Incubator).
- Coordinated the North Country District Economic Development Committee.
- Updated the Comprehensive Economic Development Strategy (CEDS) for the region.
- Finish Phase I of the Industrial Park Marketing Program.

Community/Regional Planning:

- Provided technical assistance to 28 towns throughout the region.
- Participated in the update of 12 master plans and zoning ordinances for member communities.
- Coordinated the Law Lecture Series for the Office of State Planning

Environmental Planning:

- Provided technical assistance to over 38 communities in the area of solid waste and hazardous waste management.
- Coordinated the Household Hazardous Waste collections for 32 communities.
- Conducted solid waste and transfer station evaluations for three community transfer stations.
- Began a pilot fluorescent light collection program.
- Managed a source water protection program for the Department of Environmental Services, which developed methods to help in the prevention of surface intake contamination.
- Provided technical assistance in the National Flood Insurance Program throughout the region.

Many of these programs will continue into the year 2003. We continue to enhance our staff capacity and will be looking to provide additional technical assistance and planning support to all our communities. We presently have nine staff people focusing on providing technical assistance in Transportation, Community Planning, Economic Development, and Environmental Planning. Major programs for the year 2003, will be completion of our five year update of the Comprehensive Economic Development Strategy (CEDS), the development of a Regional Plan (transportation, natural resources,

economic development, community planning) and the continued assistance of solid waste management with an emphasis on conducting town evaluations on their solid waste management practices.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses, citizens.

Sincerely,

Michael J. King
Executive Director

Administration	Transportation	Economic Development	Natural Resource Planning	Community Planning
Michael J. King Executive Director 444-6303 x 11 mking@ncia.net Contact For: All issues regarding the Council	Stacey L. Doll Regional Transportation Planner 444-6303 x 13 Stacey@ncia.net Contact For: Transportation Issues, Traffic Counts	Michael J. King Executive Director 444-6303 x 11 mking@ncia.net Contact For: Economic Development Project Development	James Steele Principle Planner 444-6303 x 15 jsteele@ncia.net Contact For: Solid Waste Issues, GIS Mapping, Natural Resource Projects	Sandrine Thibeault Community Planner 444-6303 x 19 Sandrine@ncia.net Contact For: Master Plan, Zoning Ordinance, other local ordinance and technical questions
Jeffrey Hayes Assistant Executive Director 444-6303 x 22 jhayes@ncia.net Contact For: All issues regarding the Council	Jeffrey Hayes Assistant Executive Director 444-6303 x 22 jhayes@ncia.net Contact For: Scenic Byways Project	Christine Walker Economic Development Principle Planner 444-6303 x 14 cawalker@ncia.net Contact For: Comprehensive Econ. Dev. Strategy, Econ. Dev. Committee	Deborah Noble Natural Resource Planner 444-6303 x 20 dnoble@ncia.net Contact For: Natural Resource Issues/Projects	
Danijela Goranovic Controller 444-6303 x 17 danijela@ncia.net Contact For: All financial issues, and billing questions		Amber Burke Community Dev. Planner 444-6303 x 24 aburke@ncia.net Contact For: Grant Writing, CDBG		

ANNUAL REPORT - 2002
NORTH COUNTRY HOME HEALTH AND HOSPICE AGENCY, INC.
TOWN OF LANCASTER

Home care is critical to serving the growing health care need of this country. It provides care for the sick, disabled, and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible, and the highest degree of human dignity. These people include seniors who need help to stay in their own homes, adults who are caring for aging relatives, young people with chronic illness and people of all ages who are discharged from the hospital following stays that are still becoming shorter and shorter.

North Country Home Health and Hospice Agency staff assist people who are recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends. Expensive hospital stays are reduced, moves to nursing homes are eliminated or delayed, and families are supported through the competent and comprehensive care provided by North Country Home Health and Hospice Agency staff.

North Country Home Health and Hospice Agency relies on Town support and individual donations to help underwrite the cost of providing home care services to people with limited or no health benefits. Because of your generosity and support, North Country Health and Hospice continues its 31-year tradition of responding to the home health and hospice needs of North Country residents.

As we struggle to deal with the difficult and time consuming issues facing home care today, the staff of North Country Health and Hospice Agency wants to thank you for your continued support so vital to helping people in your town be assured of continuing quality medical care at home.

Explanation of Services:

Skilled Services – shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

Supportive Care Services – home health aides, homemakers, and companions ensure ill and disabled persons can live in healthy households, have clean clothes, nutritious meals, and help with their activities of daily living.

Hospice Care – a holistic, family supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

Services provided to the Town of Lancaster in FY2002 include:

<u>Type of Care</u>	<u># of Visits</u>
Nursing	1
Physical/Occupational/Speech Therapy	-
Medical Social Service	-
Home Health Aid/Homemaker/Companion	<u>298</u>
Total	299

Respectfully submitted,

Gail Jurasek, Executive Director

WEEKS MEDICAL CENTER
DARTMOUTH-HITCHCOCK

Home Health & Hospice
Services
Annual Report - 2002
Town of Lancaster



Highlights in Review

- Personal Care Service Provider. The agency implemented a newly approved level of care for Home & Community-Based Care (HCBC) patients which allows for extended blocks of time and the use of trained homemakers to assist with limited personal care. This is an important benefit for the high-risk, frail elderly.
- A Parent 2B. A new program for pregnant Moms and their babies has been started at Weeks. The family will receive home nursing care and education during the pregnancy and for 1 year following the baby's birth. The goal is to build a strong family and baby, *right from the start!*
- Homebound Status. Medicare has lessened the requirements for "homebound" status. Patients can now occasionally leave their homes for non-medical activities, but the effort must still be "taxing and difficult".
- Flu Clinics. The agency provided the community with over 1500 flu shots.

Regional and Town Services - A Summary

	Skilled Nursing	Rehab Services	Home Hlt Aide	Home- makers	Visits & Units
Regional services provided by WMC - Home Health	6109	1172	9384	30185	46850
Services to the Town of Lancaster	2299	447	3301	14329	20376

Thank you for your continuing support and confidence.

WHITE MOUNTAIN MENTAL HEALTH
And
DEVELOPMENTAL SERVICES
DIRECTOR'S REPORT
Town of Lancaster

The past year has been one of unprecedented demand on the mental health system, both locally and nationally. It does not require any special training in behavioral health to recognize the increased incidence of anxiety, depression and substance abuse in our communities. Most people reading this report will be easily able to identify the impact of these issues on their own lives. These symptoms often go untreated and lead to marital problems, impaired job performance, emotional and physical abuse of children and even suicide. This is a time of pervasive concern about the stability of the world, personal economic and job stability and the general safety of our environment. Children, especially, are often unable to understand and manage these feelings, and are therefore especially vulnerable.

With this as a backdrop, it is distressing to report to you that White Mountain Mental Health and Developmental Services is less able to meet the demands of the average person in our community than we were at this time last year. Shrinking reimbursements and increasing costs have meant that we are having increased difficulty in recruiting, retaining and adequately compensating staff to provide needed services. We struggle daily with many more referrals for care than we can manage. It is ironic that mental health services are not seen as a priority by society, in spite of the escalation of personal and societal distress. This is clearly an era of crisis for our system of care.

There *is* some good news! We continue to work very hard to maintain *quality*, and we are succeeding. Our mental health staff is highly trained, well respected and extremely dedicated. We continue to prioritize services to children, and our efforts as lead agency for the CARE-NH federal grant has meant that children continue to come home from costly out-of-district placements to live with their families. We can also be proud of the fact that people who receive our services report overwhelmingly that our intervention in their lives made a positive difference. Our agency placed first in the State in "key performance indicators" of effective mental health treatment. Our developmental service program, *Common Ground*, has become a model for the State and has developed a national reputation for innovative and effective supports to persons with developmental disabilities. *Common Ground* was recently awarded a nationally competitive grant from the University of Montana to implement self directed business and career development for individuals with severe and multiple disabilities. There is much to celebrate, even in this difficult time.

This year is a particularly appropriate time to thank you, our neighbors, for your support over the past thirty years. Contributions from the communities we serve are absolutely essential in allowing us to provide the support and treatment that is so crucial in this "post September 11" world. During 2002, 144 Lancaster residents received 3985 hours of mental health services from our agency. Thank you for making this possible.

Respectfully submitted,
Jane C. MacKay, Area Director

TRI-COUNTY COMMUNITY ACTION PROGRAMS, INC.

North Country Elderly Programs

North Country Senior Meals

The Senior Meal Program continues to be a valuable resource to the North Country. Last year the program served 18,532 meals to senior citizens in the Lancaster area. That is an increase of 5,293 over the 13,239 meals served the year before. The previous year there was an increase of 22%. This past year the increase amounted to 39%.

Of the 18,532 meals, 18,140 meals were delivered to 71 homebound Lancaster elderly residents. The increase was largely due to the efforts of our Senior Site Manager and Lancaster resident, Sally Livingstone. She was hired in February 2002 and immediately went out to make home visits to those clients who were already receiving meals to make sure that they were receiving the best possible service and remind them that they were eligible for breakfast as well as lunch. She also made a diligent effort to get the word out to other seniors about the meals program.

It is the goal of the North Country Senior Meal Program to feed every senior citizen that wants or needs assistance. The meals that are furnished provide 1/3 of the daily requirement for these people. In Lancaster the program delivers to the homebound four days a week, but the staff see to it that the homebound elderly have meals to cover seven days a week. Not only does the program supply meals for those that are homebound, but volunteer drivers also maintain a watchful eye, noticing changes in the environment or in the person receiving the meal. There is also an emergency plan in place if someone is unable to answer the door. The volunteers not only bring food, they bring a smile, a sense of security to the client and information from the site and the community. For some, the volunteer may be the only one that they see or chat with for days.

North Country Senior Meal Program's volunteer pool is running low. There is an ongoing appeal solicit volunteer drivers to transport the meals to the homebound using their own vehicles. This is a well-appreciated and rewarding job. We are grateful for the dedication of the current volunteers, but we encourage any Lancaster resident to support this program by offering their time and vehicle even if it is just one day a month. Volunteers are reimbursed for the mileage that they expense. If more people would give a small amount of their time, it would be less stress on those few who give a large amount of their time now.

Though we receive Title XX funding from the Federal government for low-income seniors and matching funds from the county, there are many seniors who fall short of the income guidelines who have difficulty making ends meet. There are times when they have to choose between heat and medication or food. We never refuse anyone regardless. We do not charge for the meals that we serve our senior citizens. We have a suggested donation of \$2.00, but this is not always possible for our clients, and we do not rely on it. Our average cost to prepare and deliver each meal last year was \$6.59. The average donation made by seniors receiving meals in Lancaster was \$.75.

This year we increased the number of days that we serve congregate meals at the McKee Inn from one to two days per month on the 1st and 3rd Thursdays. We are also serving twice a month at the Colonel Town Recreation Center on the 2nd and 4th Tuesdays. These meals are prepared at the Whitefield Senior Center and transported to these satellite sites. It is our long-term goal to provide a Senior Center where congregate meals, as well as socialization and stimulation, could be offered to seniors throughout the week in Lancaster.

For more information or to volunteer, call 837-2424 to speak with Sally Livingstone.

TRI-COUNTY COMMUNITY ACTION PROGRAMS, INC.
North Country Elderly Programs

North Country Transportation
Senior Wheels

North Country Transportation, using a 10-passenger vehicle with two wheel chair securements, continues to provide Lancaster elderly residents, without any form of transportation of their own, an opportunity to get out of their homes, do their personal business, get to doctors appointments and grocery stores, and visit others who are unable to leave their homes. It is the objective of North Country Senior Wheels to add to the quality of life of our elderly population, to enhance their well being, to provide them with a way of being independent, to encourage them to be socially active and to serve as a vital community member, and to reduce their isolation.

The local demand response service that is provided is at no charge to those who are 60+ or disabled. There is a suggested donation of \$2.00 for those who can give. The average cost per trip last year was \$7.58 and the average donation was \$1.78. The balance is funded by Federal, State, County and local governments, as well as fundraising.

Not only does North Country Transportation accommodate Lancaster senior citizens, but it also offers a fee structure for those who are under the age of 60 in need of transportation. There is a toll free number and the dispatcher is easily accessible during the operating hours of 8:00am to 4:00pm Monday through Friday. Every attempt will be made to be as flexible as possible to meet the needs of Lancaster residents with a 24-hour advance notice.

In addition North Country Transportation provides Long Distance Medical Transportation to those Lancaster residents who need to get to non-emergency medical appointments or facilities outside of the immediate local service area. For this service volunteers who use their own vehicles are reimbursed for their mileage to transport clients. Again the pool of volunteer is low. The program sends out an appeal to those who have a vehicle and some available time to transport those who are not as fortunate.

For more information, to make a reservation, or to volunteer your vehicle and your time, call toll free 1-888-997-2020.

We appreciate the financial support of the Lancaster residents in helping to fund both of these vital programs in your community. We thank you on behalf of our programs and more importantly on behalf of the clients that we serve.



**RESIDENT DEATH REPORT FOR THE YEAR
ENDING DEC. 31, 2002**

<u>Date of Death</u>	<u>Name of Deceased</u>	<u>Name of Father</u>	<u>Maiden Name of Mother</u>
January			
14	George T. Aldrich	George Aldrich	Agnes Truland
15	Mildred Trottier	Joseph Cox	Lilia Covey
19	Evelyn M. Oliver	Glenn Woods	Amira Perrigard
24	Harriet A Ryder	Ferdinand Perron	Alice Rossier
26	Timothy J Crompton	Gerald Crompton	Carol Rock
February			
14	Eleanor E Dorr	Leo Purpora	Josephine Mascari
17	Cora M Silsby	Perley Silsby	Ruth Swett
18	Robert M Quay	James Quay	Ida Eaton
24	Leo Roy	Octave Roy	Julia Dupuis
28	William McKinnon	William McKinnon	Kizzie Turcotte
March			
07	Stanley Schmidt	Albert Schmidt	Ethelenda Lewis
17	Raymond C. Cloutier	Edward Cloutier	Roseanna Buteau
19	Cora G. McConnell	Eugene Reed	Effie Lowe
26	Ruth E. Bessinger	Walter Kresin	Anne Wulczynski
April			
04	Frederick J Vashaw	Fred Vashaw	Hazel Hart
15	Grace A Lepage	Emile Aubert	Aurore Carignan
May			
05	Christie C Holton	David Cutting	Kittie Carron
13	Auralie B. Smith	Murry Glines	Beatrice Hunt
14	Doris E Derosier	Frank Nadeau	Olivine Bilodeau
15	Eunice L Parks	Clarence Dodge	Lillian Stevens
18	Edna E Lang	William Lakin	Edna Haynes
June			
06	Hugh M Corrigan	Arthur Corrigan	Delia Brooks
21	Patricia F Burns	Raymond Farrell	Anne Engelerdt
29	Hope M O'Meara	Walter Timmins	Ruth Pitcher
July			
06	Eleanor D Kenney	Albert Kenney	Mildred Knight
17	Kent D Gould	Howard Gould	Margaret Kurisko
20	Henry J Rivard	Alexandre Rivard	Marie Lahousse
24	Charles J Vogt	Charles Vogt	Lillian Mason
27	Eleanor S Bruce	Arthur Ball	Elisa Eager
August			
05	Aaron G Willey	Paul Willey	Eolahbell Stoddard
07	Angus W Moody	Wilford Moody	Clara Whyte
11	Robert J Sheridan	Stephen Sheridan	Belle Walker

DEATHS

Date of Death	Name of Deceased	Name of Father	Maiden Name of Mother
18	Vincent P Kane	Sylvester Kane	Ann Yanatuano
29	Franklin R Evans	Roger Evans	Etta Ramsdell
September			
04	June E Judson	Theodore Froh	Elizabeth Unke
29	Theo V Parker	Earl Parker	Annie Bumfordl
October			
01	Arline A Catello	Onesime Vaillancourt	Albertine Lemoine
09	Lynn C Horton	Lynn Horton	Alice Kilkenny
November			
04	Marguerite M MacKillop	Chilion Kennett	Mildred Merrow
04	Ruth A Miller	Merle Schoff	Martha Mayhew
26	Francis W Gilbert	William Gilbert	Roxa Emery
27	Maxine B Brennan	Aldef LeClaire	Eva King
December			
19	Ruth E Phillips	Elbridge Green	Mary Whiting
30	Barbara L Day	Frederic Langworthy	Grace Bullard





**TOWN OF LANCASTER
RESIDENT BIRTH REPORT
ENDING DECEMBER 31, 2002**



<u>Date of Birth</u>	<u>Name of Child</u>	<u>Name of Father</u>	<u>Name of Mother</u>
January 7	Jaycee Joy	Raymond Murray	Margaret Murray
March 3	Darius Garret	Kostas Kapoukranidis	Carol Kapoukranidis
April 2	Ronald Lee	Ronald Manville	Lisa Manville
April 13	Kailyn Mackenzie	Steven Jones	Kristen Jones
April 27	Makenna Elizabeth	Rodney Allen	Tammy Allen
May 5	Miles Turner	Philip Wharton	Lydia Walker-Wharton
May 7	Lily Anne	Stephen Kenison	Heather Kenison
June 21	Jackson Michael	Michael Page Curtis	Andrea Curtis
July 12	Cortney Rebecca	Derek Patterson	Kathleen Patterson
July 22	Simon Eric Joseph	Richard Langford	Emilie Langford
August 25	Brockton Wayne	Craig Baker	Candace Baker
November 24	Ean Gordon	Silance Steady	Angie Steady
December 4	Isaac William	David Fuller	Jennifer Fuller
December 15	Hayden Joseph	Patrick Judge	Jennifer Judge



Photo by Arlene Allin – Lancaster Herald

**RESIDENT MARRIAGE REPORT
FOR THE TOWN OF LANCASTER
FOR THE YEAR ENDING DECEMBER 31, 2002**

Date	Name & Residence of Groom	Surname & Residence of Bride	Place of Marriage
Feb. 02	Michael D Winters Lancaster, NH	Deborah A Arbo Lancaster, NH	Brookline
Feb. 14	Robert W Osborne Lancaster, NH	Irene B Smith Groveton, NH	Lancaster
Feb 26	Richard H Moeckel Lancaster, NH	Ilona M Moeckel Lancaster, NH	Brookline
Mar 30	Nathan E Baker Lancaster, NH	Stephanie E Bean Lancaster, NH	Lancaster
Apr 20	Douglas A Richardson Lancaster, NH	Theresa A Platt Lancaster, NH	Jefferson
Apr 20	Nicholas A Pilotte Lancaster, NH	Christine A Sargent Lancaster, NH	Lancaster
May 11	Christian M Gainer Lancaster, NH	Pamela E Moore Lancaster, NH	Lancaster
May 11	Jeffrey C Johnson Lancaster, NH	Heidi J Johnson Lancaster, NH	Littleton
May 25	Lawrence W Gauvin Lancaster, NH	Wallinda A Redmond Lancaster, NH	Lancaster
Jun 01	Jeffrey A Beaton Lancaster, NH	Lisa L Bean Lancaster, NH	Lancaster



MARRIAGES

Date	Name & Residence of Groom	Surname & Residence of Bride	Place of Marriage
Jun 15	David M Hartshorn Lancaster, NH	Jennifer M Coote Lancaster, NH	Jefferson
Jun 15	Todd S Vermette Lancaster, NH	Heather E Brown Lancaster, NH	Lancaster
July 27	Dana W Perkins Lancaster, NH	Rachel S Brasseur Groveton, NH	Groveton
Oct 04	Chad R Zanes Lancaster, NH	Amy J Nelson Lancaster, NH	Lancaster
Nov 23	Nicholas L Surla Lancaster, NH	Hephzibah B Harris Lancaster, NH	Lancaster
Dec 28	Richard C Gainer Lancaster, NH	Katherine K Blake Lancaster, NH	Lancaster
Dec 31	Jeremy D Brisson Berlin, NH	Tracie L Smith Groveton, NH	Lancaster





Raymond S. Burton

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Bath, NH 03740
Tel. (603) 747-3662
Car Phone (603) 481-0863
E-mail: ray.burton4@gte.net

Executive Councilor
District One

REPORT TO THE PEOPLE OF COUNCIL DISTRICT ONE

by Raymond S. Burton

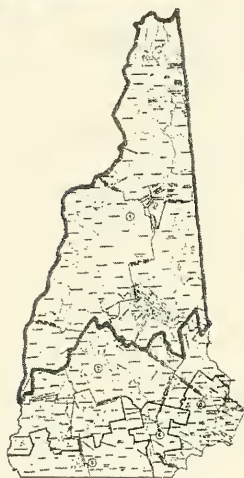
Room 207

State House

Concord, NH 03301

Telephone (603) 271-3632

Email: rburton@gov.state.nh.us



A new era is underway in the Executive Branch of your NH State Government, headed by Governor Craig Benson. I envision that his administration will be bringing new and innovative ideas of a modernized New Hampshire State Government, by utilizing tools of the new age of technology. This will bring enhanced services to the citizens and users of NH State Government. Through the Many checks and balances of power at the State Capitol, Governor Benson will not go too slow or too fast.

I encourage citizens to contact Governor Benson and offer to serve on a Board or Commission. Each biennium more that 300 citizens are appointed to these public Boards. The address is: State House, 107 North Main St., Concord, NH 03301. The phone number is: (603) 271-2121. A new administration is in Concord. Let's make very sure our region is a part of the Benson era of New Hampshire! For a listing of the Boards and Commissions under the authority of the Governor and Council, please visit the Secretary of

State Web site at: <http://webster.state.nh.us/sos/> or call my office at (603) 271-3632.

As Councilor, I will be conducting official tours with Commissioners and Directors of State Agencies all summer and fall of 2003. If you have a special event or project you would like a certain agency to visit or focus on, please let me know.

As Councilor, I will be holding official summer 2003 hearings on proposed changes to the NH Ten Year Highway Plan. All Town, Counties, and Cities will be notified of this schedule of public hearings in your region. Please utilize your regional Planning Commission as a starting point for your transportation ideas and concerns. For detailed information on the Ten Year Highway Plan visit the Department of Transportation web site: <http://webster.state.nh.us/dot/>

All citizens and public agencies should contact our NH Congressional Delegation and ask for more support from Washington, DC. New Hampshire ranks near the bottom of the list in monies returned back from the Federal budget.

For every dollar of taxation we send to Washington we get back ONLY 71 CENTS! Let's send many lists to Senators Gregg, and Sununu, and Congressmen Bass and Bradley and give them a chance to do better!

Please keep in touch with my office. I am at your service.

Sincerely yours,

Raymond S. Burton
Executive Councilor

TOWN OF LANCASTER

25 Main Street

Lancaster, NH 03584

FIRE, POLICE, AMBULANCE 9-1-1

Fire Alarm Pull-Box Codes – The first digit of the code is sounded, a pause, then the second digit.

12	Main Street near Old Cemetery
13	Corner Main and Railroad Streets
14	Junction Route 2 & 3 (north)
15	Corner Main and Kilkenny Streets
16	Corner Causeway and Summer Streets
17	Coös Junction
21	Corner Main & Mechanic Sts. & All Rural Areas
22	Corner Pleasant and Portland Streets
23	Corner Williams and Prospect Streets
24	Prospect Street near former Mary Elizabeth Inn
25	Corner Elm, Burnside and Winter Streets
26	Corner Elm and Water Streets
27	Holton Park
28	Portland Street near #73
29	Water and Winter Streets
31	Corner Summer and Wolcott Streets
32	Corner Railroad and Depot Sts., B & M Crossing
33	Corner High and Summer Streets
34	Corner Summer and Middle Streets
35	Corner Middle and Stone Streets
36	Corner Middle, Hill and Mechanic Streets
37	North Road (Beyond Hospital)
41	Thompson Mills
42	Corner Main and Middle Streets
43	Corner Main and Park Streets
44	WEEKS MEMORIAL HOSPITAL
45	ELEMENTARY SCHOOL BUILDING
46	COUNTRY VILLAGE HEALTH CARE CENTER
51	Bunker Hill Street by M.C. Railroad Crossing
52	Top of Bunker Hill Street
142	HOLTON POINT ASSISTED LIVING FACILITY
55	Red Cross – Civil Defense Emergency First Aid
333	NATIONAL GUARD
7-7	6:45 AM ALL SCHOOLS CLOSED ENTIRE DAY

CIVILIAN DEFENSE SIGNALS

Alert Signal - Steady Blast 3 Minutes

Take Cover Signal - Short Blast 3 Minutes

All Clear -30-Second Blast - 2 Minutes Silence, Repeat

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